

1. Flag Salute: **Ron Swirczek**
2. Adoption of the Agenda, as submitted – **for possible action (public comment will be taken prior to any action).**
Please Note: The Board reserves the right to (1) take items in a different order, (2) combine two or more Agenda items for consideration, and (3) to remove an item from the Agenda or delay discussion relating to an item on the Agenda at any time, in or to accomplish the business on the Agenda in the most efficient manner.
3. Superintendent’s Report – **for information only.**
 *Follow-up on inquiries made to the Superintendent
 - Recognition of Ms. Jasmyn Riediger, Ms. Angila Golik, Ms. Ann Britt, CHS Leadership Students, Ms. Lori Haney, Ms. Miya MacKenzie, Mr. Steve Neighbors, Sheriff Kenny Furlong, Fire Chief Sean Slamon, and other business, schools, and community members who responded and assisted with the November 9, 2017 Kings Canyon Accident
 - Announcements
4. Board Reports/Board Member Comments – **for information only.**
 - Carson High School Board Representative
 - Pioneer High School Board Representative
 - Nevada Association of School Boards (NASB) Update
 - Announcements
5. Association Reports – **for discussion only.**
6. Public Comment – Comments may be made by members of the public on any matter within the authority of this Board. Please note that Public Comment will be taken on items marked “for possible action” before action is taken on such items, and members of the public are encouraged to comment on such items at the time they are being considered. Although members of the Board may respond to questions and discuss issues raised during Public Comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making Public Comment, speakers are asked come to the podium, sign in, speak into the microphone, and identify themselves for the record. Speakers are asked to limit their comments to no more than three (3) minutes and to not simply repeat comments made by others. – **for discussion only.**
7. Progress Update of School Improvement Plans related to the Nevada School Performance Framework (NSPF) 2-Star Ranking for Empire Elementary School – **for discussion only. (20 minutes)** **Susan Squires**

8. Progress Update of School Improvement Plans related to the Nevada School Performance Framework (NSPF) 2-Star Ranking for Fremont Elementary School – **for discussion only. (15 minutes)** **Dr. Jennifer Ward-DeJoseph**

9. Presentation on the State Board of Education approved College and Career Ready High School Diploma criteria and Requisite Endorsements to include an update on the Proposed Nevada Standard High School Diploma requirements per Nevada Administrative Code (NAC) Chapter 389 – **for discussion only. (25 minutes)** **Susan Keema**

10. Presentation of Strategies and Support Mechanisms intended to help prepare CCSD 11th grade students to take the ACT in the Spring of 2018 – **for discussion only. (15 minutes)** **Tasha Fuson**
Jason Zona

11. Discussion and Possible Action to Approve Proposed Carson City School District Academic Calendar for the 2018-2019 School Year – **for possible action. (15 minutes)** **Susan Keema**

12. Presentation by the Superintendent on the “State of the District”; Informational Overview for the Carson City School District for the 2016 – 2017 School Year – **for discussion only. (15 minutes)** **Richard Stokes**

13. Approval of Consent Agenda – **for possible action (public comment will be taken prior to any action).**

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND MAY BE ACTED UPON BY THE CARSON CITY BOARD OF SCHOOL TRUSTEES WITH ONE ACTION AND WITHOUT EXTENSIVE HEARING. ANY MEMBER OF THE BOARD OR ANY CITIZEN MAY REQUEST THAT AN ITEM BE TAKEN FROM THE CONSENT AGENDA, DISCUSSED AND ACTED UPON SEPARATELY DURING THIS MEETING.

- a. Approval and Ratification of Purchase Orders and Payables, and Authorization for Signing of Warrant Registers, Payroll Journals and other orders for goods and services for Processing and Payment
- b. Approval of Offers of Employment to Certified Staff, Notice of Non-Hires and Notice of Terminations
- c. Approval of Board Meeting minutes; December 12, 2017
- d. Approval of Nevada Department of Taxation Quarterly Economic Survey
- e. Approval of Quarterly Class Size Reduction Report
- f. Request permission for student exemption of required vaccinations pursuant to NRS 392.437

14. Informational Items – **for discussion only; no action will be taken.**

ALL MATTERS LISTED UNDER INFORMATIONAL ITEMS ARE CONSIDERED ROUTINE NON-ACTION ITEMS. ANY MEMBER OF THE BOARD OR ANY CITIZEN MAY REQUEST THAT AN ITEM BE TAKEN FROM INFORMATIONAL ITEMS AND DISCUSSED DURING THIS MEETING.

- a. Notification of Changes in the Classified and Nursing Staff, including New Hires and Terminations
- b. Activities and Events:
 - Monday, January 22, 2018, Early Release Day for ALL students; classes dismiss at the following times:
 - Pre-K – 12:15 p.m.
 - Pioneer High School – 12:50 p.m.
 - Carson High School – 1:00 p.m.

- Middle Schools – 1:20 p.m.
- Elementary Schools – 2:00 p.m.
- Monday, January 29, 2018 is Professional Development Day for staff; no school for students
- No School on Friday, February 16, 2018 and Monday, February 19, 2018; President's Day Holiday

15. Requests for Future Agenda Topics

16. Adjournment

A copy of the Agenda of this meeting has been posted before 9:00 AM on Thursday, January 18, 2018, at the following locations: 1) Department of Education, 700 E. Fifth Street; 2) School Administration Office, 1402 W. King Street; 3) Carson City Community Center, 851 E. William Street; and 4) Carson City Manager's Office, 201 N. Carson Street.

Copies of supporting material may be requested from Mrs. Renae Cortez, Executive Administrative Assistant, at 1402 W. King Street, Carson City, NV 89703; by mail addressed to Mrs. Cortez at Carson City School District, Administrative Offices, P.O. Box 603, Carson City, NV 89702; by phone at (775) 283-2100 or by email to rcortez@carson.k12.nv.us. Copies of supporting material are available to the public at the District Office, 1402 W. King Street, Carson City, NV 89703, on the District website, www.carsoncityschools.com, and at the meeting on the date and place listed on the first page of this document.

Carson City School District is pleased to provide accommodations for individuals with disabilities. If you have a disability, please contact us at 775-283-2100, and we will provide assistance or accommodate you in any way that we possibly can. The meeting can be accessed at the following website: <http://carson.org/index.aspx?page=6204>

BOARD OF TRUSTEES MEETING

January 23, 2018

EXECUTIVE SUMMARY

7. Progress Update of School Improvement Plans related to the Nevada School Performance Framework (NSPF) 2-Star Ranking for Empire Elementary School

Empire Elementary School has been working on increasing ILP scores in ELA and Math by intensive differentiated instruction, increased focus on writing, and providing instruction based on student's needs. Through this process we have seen tremendous growth in Math and ELA scores according to the winter MAP:

- 30% of Students made 10% growth on winter MAP in Reading and 30% made 10% growth in Math
- 37% of ILP students moved above the 40%
- The number of ILP students decreased from 320 to 203 students after winter MAP (37% decrease)
- 38% of ILP students have already made 10% growth. Our end goal is 50%
- 192 students made 150% growth in Math
- 187 students made 150% growth in ELA
- 53% of all students made their projected growth in ELA
- 66% of all students made their projected growth in Math

We believe that the progress being made will lead us to higher proficiency and continued growth with our students as well as a closing of the learning gap. We also believe that our previous professional development in writing and increased rigor in the classroom will correlate to greater proficiency on the SBAC.

8. Progress Update of School Improvement Plans related to the Nevada School Performance Framework (NSPF) 2-Star Ranking for Fremont Elementary School

Fremont Elementary staff has been working on a root cause analysis to understand our low student achievement. Through this process, which has been facilitated by the Mastery Connect consultant, our focus on establishing several important systems of success has become evident. Although our predictive data with MAP does not show dramatically different achievement data, this is not a surprising component in the change journey. Through the establishment of good systems of communication, evidence collection and analysis, and the increase awareness of student needs, we can see our progress in qualitative measures beginning to develop. We believe in our trajectory for the long term success at Fremont Elementary. The report out to the board will be designed to provide an overview of the process and successes which have occurred in the last few months as well as our short term goals for the remainder of the school year.

9. Presentation on the State Board of Education approved College and Career Ready High School Diploma criteria and Requisite Endorsements to include an update on the Proposed Nevada Standard High School Diploma requirements per Nevada Administrative Code (NAC) Chapter 389

Existing law requires the State Board of Education to adopt regulations that prescribe the criteria for a pupil to receive a college and career ready high school diploma, which must include requirements that the pupil: (1) satisfy the criteria for the receipt of a standard high school diploma; and (2) obtain either a college-ready endorsement or a career-ready endorsement. Existing law also requires the State Board to adopt regulations that prescribe the criteria for obtaining a college-ready endorsement or a career-ready endorsement. (Section 41.5 of Assembly Bill No. 7, chapter 501, Statutes of Nevada 2017, at page 3245) prescribes the criteria to receive: (1) a college and career ready diploma; (2) a college-ready endorsement; and

(3) a career-ready endorsement. In addition, existing regulations prescribe the criteria to receive an advanced diploma evidencing graduation from high school, which include a requirement that a pupil complete four units of credit in mathematics. (NAC 389.663) The regulation specifies that a pupil must complete the units of credit in Algebra II or higher to receive an advanced diploma.

Board of Trustees packets contain schematic comparisons between current Nevada, and Carson City School District Diploma requirements. The State Board of Education adopted College and Career Ready High School Diploma requirements at their December 14, 2017 meeting. A proposed Nevada Standard High School Diploma is projected to be adopted at the March 15, 2018 State Board of Education meeting. Information will be provided on both types of diplomas.

10. Presentation of Strategies and Support Mechanisms intended to help prepare CCSD 11th grade students to take the ACT in the Spring of 2018

While District ACT scores are equal to or higher than the average Nevada State ACT score, the District is still reaching to meet the national average ACT score for census tested states. An explanation of how to analyze national, state and local ACT scores will be given. In addition, a correlation between ACT test scores and college course placement and scholarship potential will be presented. Mr. Jason Zona, Principal, Pioneer and Mrs. Tasha Fuson, Principal, Carson High School will provide the Board with strategies and support mechanisms implemented at both high schools to prepare 11th grade students in the District to take the ACT on February 27, 2018.

11. Discussion and Possible Action to Approve Proposed Carson City School District Academic Calendar for the 2018-2019 School Year

A copy of the proposed 2018-2019 calendar is included in your Board packet. In addition, a copy of the proposed calendar was posted on the District website on January 12, 2018. Community agencies such as the Boys and Girls Club, and the Carson City Community Center depend upon the timely release of the District's calendar in order to support their own planning. Carson Montessori also sets their calendar based upon approval of the District's calendar. Board approval of the proposed calendar is recommended.

12. Presentation by the Superintendent on the “State of the District”; Informational Overview for the Carson City School District for the 2016 - 2017 School Year

Mr. Stokes will present a power point presentation outlining a brief overview on current conditions and other aspects of the Carson City School District.

**Advanced High School Diploma/College & Career Ready High School Diploma
SCHEMATIC COMPARISON**

Nevada - Current *Advanced* High School Diploma: (previous to 2016)

- Meet criteria per NRS 389.805
- 18 units of credit for the required courses
- 6 units of credit for elective courses
- 24 units of total credits
- Maintained at least a 3.25 GPA (on a 4.0 grading scale, weighted or unweighted) for all units of credit applicable toward graduation

Required Courses:

	Minimum Number of Units
American Government.....	1
American History.....	1
Arts and Humanities, JROTC (Level III or Level IV) or career and technical education.....	1
English (including reading, composition, and writing).....	4
Health Education.....	½
Mathematics.....	4
Physical Education.....	2
Use of Computers.....	½
Science.....	3
Social Studies.....	1

Carson City School District - Current *Advanced* High School Diploma: (2017)

- 18 units of credit for the required courses
- 8 units of credit for elective courses
- 26 units of total credits

Required Courses:

	Minimum Number of Units
American Government.....	1
American History.....	1
World History.....	1
Arts and Humanities, JROTC (Level III or Level IV) or career and technical education.....	1
English (including reading, composition, and writing).....	4
Health Education.....	½
Mathematics.....	4
Physical Education.....	2
Use of Computers.....	½
Science.....	3

NEW Nevada – College and Career Ready High School Diploma: (???)

- 18 units of credit for the required courses
- 6 units of credit for elective courses
- 24 units of total credits
- Maintained at least a 3.25 GPA (on a 4.0 grading scale, weighted or unweighted) for all units of credit applicable toward graduation

Required Courses:

	Minimum Number of Units
American Government.....	1
American History.....	1
Arts and Humanities, JROTC (Level III or Level IV) or career and technical education.....	1
English (including reading, composition, and writing).....	4
Health Education.....	½
Mathematics (including Algebra II or higher).....	4
Physical Education.....	2
Use of Computers.....	½
Science.....	3
Social Studies.....	1

- Must demonstrate proficiency in speaking not less than two languages, or have earned not less than two (2) units of credit used to complete the requirements **listed above** in the following:
 - Advanced Placement (AP) courses
 - International baccalaureate (IB) courses
 - Dual-credit/dual-enrollment (DC) courses
 - Career and technical education (CTE) courses
 - Work-based learning courses
 - A world language course
- Must obtain one *or* both of the following endorsements:
 - **College-Ready** Endorsement
 - Successfully complete a college readiness assessment prescribed by the Board of Regents of the University of Nevada; and
 - Receive not less than the minimum scores for initial (non-remedial) placement into college-level English and mathematics courses prescribed by the Board of Regents of the University of Nevada (section 1, chapter 16 of title 4 of the Board of Regents Handbook).
 - **Career-Ready** Endorsement
 - Successfully complete the ACT National Career Readiness Certificate (NCRC), *level Silver or above; or*
 - Successfully complete the Armed Services Vocational Aptitude Battery (ASVAB), *score 50 or above; or*
 - Obtain a Career and Technical Education Skills Attainment Certificate (NAC 389.800); *or*
 - Obtain an industry-recognized credential (Nevada's Industry-Recognized Credentials List; pub. August 2017, OWINN)

NOTES:

- **Advanced diploma and proficiency in speaking no less than two languages** and the **world language** association with **college readiness**:
NAC 389.835: Standards for college readiness includes successful completion of the courses required for an advanced diploma; and successful completion of at least two years of coursework in one world language or demonstrates proficiency to speak at least two languages (added to NAC by SBE in 2010; rev. in 2014).
- **Nevada System of Higher Education's Board of Regents' *Placement Policy*** (section 1, chapter 16 of title 4 of the Board of Regents Handbook)

College Readiness Assessments	Minimum Score
ACT English	18
SAT Critical Reading	500
Smarter Balanced	2,583 (achievement level 3)
PARCC	Level 4 score
ACT Mathematics	22
SAT Mathematics	500
Smarter Balanced	2,628 (achievement level 3)
PARCC	Level 4 score

College and Career Ready High School Diploma – Career Ready Assessments:

- **ACT National Career Readiness Certificate (NCRC) – *Minimum level of Silver***

The ACT NCRC is a portable, evidence-based credential that certifies the essential skills for workplace success. Employers look for it from job candidates, whether they come directly from high school or through postsecondary paths, because it is a valid predictor of job performance.

The NCRC is obtained by successfully completing a battery of three (3) **Workkeys** assessments: Applied Math, Workplace Documents, and Graphic literacy.

The American Council on Education (ACE) recommends that its network of more than 1000 institutions give three semester hours of college credit to an individual who earns the ACT NCRC at the Silver, Gold, or Platinum level. This recommendation is followed at the discretion of each school.

The ACT NCRC is the foundation of the National Association of Manufacturers (NAM) stackable credential program. It is also a key component of credentialing programs in other industries, such as energy, construction, and information technology. Students on various career paths earn the ACT NCRC on their way to earning industry credentials and certifications.

NCRC has four (4) levels (Bronze, Silver, Gold, and Platinum) based on performance on three of the ACT WorkKeys assessments: Applied Mathematics, Reading for Information, and Locating Information.

Bronze: 3 or above on all three tests.

Silver: 4 or above on all three tests.

Gold: 5 or above on all three tests.

Platinum: 6 or above on all three tests.

Per ACT.org, the ACT NCRC is qualified to address how the core skill levels achieved meet job skill requirement; the Silver ACT NCRC has the essential skills required by 69% of jobs (SOURCE: ACT, 2014).

- **Armed Services Vocational Aptitude Battery (ASVAB) -Minimum Score of 50**

Pursuant to the Center on Education Policy, the ASVAB is most widely used multiple-aptitude test battery in the world. The test has proven to be a good measure of how students have developed both academic and occupational skills. It also measures aptitudes that are related to success in different jobs as well as training and education programs.

The military requirements for minimum ASVAB scores for pupils with a high school diploma are: Air Force, 36; Army, 31; Coast Guard, 40; Marine Corps, 32; National Guard, 31; and, Navy, 35. For pupils with a GED, minimum scores for all branches range between 50-65.

According to feedback received in July 2017 from the Ed Strategy Group, the ASVAB cutoff score at 50 is average for the 32 states (SOURCE: CEP, October 2013) that use the ASVAB as an assessment for career readiness. Kentucky and Tennessee set their ASVAB benchmarks at 50; but at the time of feedback, Delaware was considering a cutoff score of 70.

- **CTE Skills Attainment Certificate - NAC 389.800(4)(a)-(c)**

Maintained at least a 3.0 grade point average, based on a 4.0 grading scale, for all units of credit applicable toward the course of study in career and technical education; (b) Passed the assessment that measures proficiency in employability skills prescribed by the Department of Education (Workplace Readiness); and, (c) Passed the end-of-program assessment prescribed by the Department of Education (CTE POS EOC assessment).

Standard High School Diploma SCHEMATIC COMPARISON

Nevada - Current *Standard* High School Diploma: (previous to 2016)

- 15 units of credit for the required courses
- 7 ½ units of credit for elective courses
- 22 ½ units of total credits

Required Courses:

	Minimum Number of Units
American Government.....	1
American History.....	1
Arts and Humanities, JROTC (Level III or Level IV) or career and technical education.....	1
English (including reading, composition, and writing).....	4
Health Education.....	½
Mathematics.....	3
Physical Education.....	2
Use of Computers.....	½
Science.....	2

Carson City School District - Current *Standard* High School Diploma: (2017)

- 18 units of credit for the required courses
- 6 ½ units of credit for elective courses
- 24 ½ units of total credits

Required Courses:

	Minimum Number of Units
American Government.....	1
American History.....	1
World History.....	1
Arts and Humanities, JROTC (Level III or Level IV) or career and technical education.....	1
English (including reading, composition, and writing).....	4
Health Education.....	½
Mathematics.....	4
Physical Education.....	2
Use of Computers.....	½
Science.....	3

NEW Nevada – PROPOSED Standard High School Diploma: (2022) *NEW* college and career ready flex credit - 2 units

- 17 units of credit for the required courses
- 6 units of credit for elective courses
- 23 units of total credits

Required Courses:

	Minimum Number of Units
American Government.....	1
American History.....	1
Arts and Humanities, JROTC (Level III or Level IV) or career and technical education.....	1
English (including reading, composition, and writing).....	4
Health Education.....	½
Mathematics.....	3
College & Career Ready <i>flex credit</i>	2
Physical Education.....	2
Use of Computers.....	½
Science.....	2
Social Studies.....	1

For the course of study in the college and career ready *flex credit*, a pupil must have earned not less than two units of credit out of the following:

- A second year career and technical education concentrator course in one career and technical education program of study (NAC 389); or
- A third year career and technical education completer course in one career and technical education program of study (NAC 389); or
- A fourth year of mathematics, Algebra II or higher; or
- A third year of science; or
- A third year of social studies.

NRS 389, as amended by S.B. 200 (2017) allows for a pupil who completes certain courses in computer science to receive a fourth unit of mathematics credit or a third unit of science credit toward the total number of credits required in mathematics or science, as applicable, for graduation from high school for successful completion of:

- An advanced placement computer science course;
- A computer science course that is offered through a program of career and technical education; or
- A computer science course that is offered by a community college or university which has been approved pursuant to NRS 389.160.

NOTES – Standard High School Diploma DRAFT

- Differs from the college and career ready (CCR) diploma:
 - Rigor - CCR diploma requires additional demonstrations in college and career experiences, e.g., AP, IB, dual credit, CTE, work-based learning, world language; AND...obtainment of a **CCR diploma college-ready** AND/OR a **career-ready endorsement**.

- Evidence-based assessments and GPA requirement –
 - none required for the standard diploma
 - 3.25 GPA required for the advanced diploma and the **CCR diploma**
 - NSHE Board of Regents' non-remedial assessment guarantee required for the **CCR diploma's college-ready endorsement**
 - ACT NCRC (Silver+) or ASVAB (50+) required for the **CCR diploma's career-ready endorsement**
- *Aligns* with the intent of A.B. 7, **section 52(b)**, in that the state board of education adopt regulations that prescribe the criteria for a pupil to receive a standard high school diploma, which must include a course of study that a pupil successfully completes that is designed to prepare the pupil for graduation from high school and for readiness for college and career.
- *Allows flexibility* for pupils to take a variety of the following optional pathways, while retaining the 6 elective credits for pupils to pursue other academic interests:
 - CTE *concentrator* (2nd level CTE course completer in one CTE program of study area; take 1 CTE credit under A/H core; take add'l 1 credit, level 2 CTE course under *flex credit*) + fourth year of **mathematics**
 - CTE *concentrator* (2nd level CTE course completer in one CTE program of study area; take 1 CTE credit under A/H core; take add'l 1 credit, level 2 CTE course under *flex credit*) + third year of **science**
 - CTE *concentrator* (2nd level CTE course completer in one CTE program of study area; take 1 CTE credit under A/H core; take add'l 1 credit, level 2 CTE course under *flex credit*) + third year of **social science** (NRS and aligned with Guinn Millennial Scholarship)
 - CTE **completer** (3rd level CTE program of study completer; take 1 credit under A/H core; take add'l 2 CTE credits, levels 2 and 3 in CTE courses in one CTE program of study under *flex credit*)
 - Take a fourth year of mathematics + a third year of science under *flex credit*
 - Take a fourth year of mathematics + a third year of social science under *flex credit*
 - Take a third year of science + a third year of social science under *flex credit*

REGULATION No. 517 CONTINUED

DIPLOMA OPTIONS

Carson City students have diploma options: standard, advanced, honors, and Career, Technical Education (CTE) and Adult Education.

The requirements for each of the respective diploma options are outlined in the following chart:

COURSE TITLE	STANDARD	ADVANCED*	HONORS*	CTE*	ADULT EDUCATION
English	4.0	4.0	4.0	4.0	4.0
Math	3.0 (4.0**)	4.0	3.0 (4.0**)	3.0 (4.0**)	3.0
Science	2.0 (3.0**)	3.0	3.0	2.0 (3.0**)	2.0
U.S. Govt.	1.0	1.0	1.0	1.0	1.0
U.S. History	1.0	1.0	1.0	1.0	1.0
World History/Geo.	1.0	1.0	1.0	1.0	0.0
PE	2.0	2.0	2.0	2.0	0.0
Humanities or CTE	1.0	1.0	1.0	4.0	1.0
Computer Lit.	0.5	0.5	0.5	0.5	0.5
Health	0.5	0.5	0.5	0.5	0.5
Foreign Language (2) years of same language)	0.0	0.0	2.0	0.0	0.0
TOTAL REQUIRED	16.0 (18**)	18.0	19.0 (20.0**)	19.0 (21.0**)	13.0
TOTAL ELECTIVES	6.5	6.0 (8.0**)	5.0 (6.0**)	3.5	7.5
GRAND TOTAL	22.5 (24.5**)	24.0 (26.0**)	24.0 (26.0**)	22.5 (24.5**)	20.5
# Honors Courses	0.0	0.0	6.0	0.0	0.0
Required GPA	N/A	3.25 (Unweighted)	3.75	3.00	N/A

* No F's / No W's on transcript.

**Required course of study for the graduating Class of 2017 and beyond.

Note: Carson High School does not offer an Adult Education Diploma

CARSON CITY SCHOOL DISTRICT
Academic Year 2018-2019

2018						
July						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
August						
			1	2	3	4
5	NT	NT	NT	NT	NT	11
12	13	14	TT	TT	TT	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
September						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
October						
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
November						
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
December						
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
2019						
January						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
February						
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3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28		
March						
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31						
April						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
May						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
June						
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

District Early Release Days
(9/10, 9/17, 9/24, 10/8, 10/15, 11/5, 12/3, 12/21, 1/14, 1/28, 2/25, 3/4, 4/1, 4/29, 5/6, 5/13)

CHS & PHS Early Release Day ONLY
12/20

CHS, PHS, CMS & EMVS Minimum Day ONLY
6/4

Minimum Day All Schools
6/5

Holidays & Non-School Days

FAMILY INFORMATION:

First Day of School K-12 Aug 20
Last Day for Students K-12 June 5
June 6, 7, & 10 designated make-up days if necessary (for staff and students)

First Day for Pre-K Aug 27
Last Day for Pre-K May 31

Start Times & End Times:
Carson H.S.: 7:40 a.m. – 2:05 p.m.
Pioneer H.S.: 7:35 a.m. – 2:15 p.m.
Middle Schools: 7:45 a.m. – 2:30 p.m.
Elementary: 8:25 a.m. – 3:15 p.m.
Pre-K: 8:30 a.m. – 1:30 p.m.

ERD Dismissal Times:
Carson High School – 1:00 p.m.
Pioneer High School – 12:50 p.m.
Middle School – 1:20 p.m.
Elementary School – 2:00 p.m.
Pre-K – 12:15 p.m.

Minimum Day Dismissal Times:
High School – 11:40 a.m.
Pioneer H.S. – 11:30 a.m.
Middle School – 12:00 p.m.
Elementary School – 12:40 p.m.
Pre-K – 10:55 a.m.

Quarter End Dates:
First Quarter – October 19 (44)
Second Quarter – December 21 (40)
Third Quarter – March 15 (46)
Fourth Quarter – June 5 (50)

Elementary Parent Conferences
Minimum Days:

October 31, 2018
November 1 & 2, 2018
March 26 & 27, 2019

Middle School Student Led Conferences:
February 4, 2019

Senior Project Presentations:
April 8, 2019

Promotion Dates:
EVMS – June 4, 2019, 1:00 p.m.
CMS – June 5, 2019, 1:00 p.m.

Graduation Dates:
PHS – June 4, 2019, 6:00 p.m.
CHS – June 8, 2019, 9:00 a.m.

School Holidays & Non-School Days:

Labor Day	Sept 3
Staff Prof Dev	Oct 1
Nevada Day	Oct 26
Veteran's Day	Nov 12
Thanksgiving	Nov 21 - 23
Winter Break	Dec 24 – Jan 4
Martin Luther King	Jan 21
Staff Prof Dev	Feb 4
President's Day	Feb 15 & 18
Non-School Days	Mar 15 & 18
Staff Prof Dev	April 8
Spring Break	April 15 - 22
Memorial Day	May 27

STAFF INFORMATION:

New Teacher Training (NT) Aug 6 - 10
Returning Teachers Report Aug 15
Teacher Training (TT) Aug 15 - 17
Classified - 181 Day Aug 17 – June 5
Classified - 201 Day Aug 6 – June 20
If you're not sure, please check with your Supervisor

First Day of School Aug 20
Last Day for Students June 5
Last Day for Teachers June 5
June 6, 7, & 10 designated make-up days if necessary (for staff and students)

Year round employees observe the following holidays:

July 4
September 3
October 26
November 12
November 22, 23
December 24, 25, 31
January 1
January 21
February 18
April 22
May 27

DRAFT

CONSENT AGENDA

ITEMS

CARSON CITY SCHOOL DISTRICT - STAFF INFORMATION

January 23, 2018

ADMINISTRATIVE STAFF

NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
None				

RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
Kimberly Colabroy	Pre-K Teacher	Empire Elementary School	8/11/2017	2/2/2018	Resignation

CERTIFIED STAFF

NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
None				

RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					

**CARSON CITY SCHOOL DISTRICT
CONSENT AGENDA ITEM SUMMARY
January 23, 2018**

EMPLOYEE LEAVE REQUESTS			
Name	Position/Subject	Location	Type of Leave

REQUEST WITHDRAWAL TO TAKE HSE			
Name	Grade	School	

[illegible]

**2017-2018
CARSON CITY SCHOOL DISTRICT
CLASS SIZE REDUCTION QUARTERLY REPORT**

Class Ratio	NRS 388.700	SB 522 Allowance
Kindergarten	21:1	25:1
Grade One	22:1	24:1
Grade Two	22:1	24:1
Grade Three	22:1	24:1
Grade Four	25:1	27:1
Grade Five	25:1	27:1

KINDERGARTEN 2017-18

	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO
School Name	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Bordewich Bray Elementary	28:1	22:1		
Empire Elementary	23:1	22:1		
Fremont Elementary	25:1	24:1		
Fritsch Elementary	19:1	19:1		
Mark Twain Elementary	24:1	24:1		
Seeliger Elementary	20:1	20:1		

FIRST GRADE 2017-18

	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO
School Name	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Bordewich Bray Elementary	18:1	19:1		
Empire Elementary	17:1	18:1		
Fremont Elementary	18:1	19:1		
Fritsch Elementary	21:1	21:1		
Mark Twain Elementary	23:1	23:1		
Seeliger Elementary	19:1	20:1		

SECOND GRADE 2017-18

	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO
School Name	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Bordewich Bray Elementary	19:1	19:1		
Empire Elementary	19:1	19:1		
Fremont Elementary	25:1	22:1		
Fritsch Elementary	20:1	20:1		
Mark Twain Elementary	21:1	21:1		
Seeliger Elementary	18:1	18:1		

THIRD GRADE 2017-18

	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO
School Name	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Bordewich Bray Elementary	22:1	23:1		
Empire Elementary	18:1	18:1		
Fremont Elementary	24:1	21:1		
Fritsch Elementary	22:1	23:1		
Mark Twain Elementary	21:1	22:1		
Seeliger Elementary	20:1	21:1		

FOURTH GRADE 2017-18

	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO
School Name	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Bordewich Bray Elementary	24:1	25:1		
Empire Elementary	21:1	21:1		
Fremont Elementary	26:1	25:1		
Fritsch Elementary	23:1	23:1		
Mark Twain Elementary	24:1	26:1		
Seeliger Elementary	25:1	26:1		

FIFTH GRADE 2017-18

	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO	PUPIL/TEACHER RATIO
School Name	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Bordewich Bray Elementary	21:1	22:1		
Empire Elementary	20:1	20:1		
Fremont Elementary	25:1	25:1		
Fritsch Elementary	27:1	27:1		
Mark Twain Elementary	26:1	26:1		
Seeliger Elementary	24:1	23:1		

ENTITY: Carson City School District

QUARTER ENDING: 12/31/2017

DATE PREPARED: 1/9/2018

QUESTIONS REGARDING ECONOMIC CONDITIONS

- | Yes | No | Since the last filing: (09/30/2017) |
|-----------------------------|-------------------------------------|---|
| 1. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has any employer that accounts for 15 % or more of the employment in the area closed or significantly reduced operations since the previous report? If yes, please provide details on page 2. |
| 2. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has your entity experienced a cumulative increase or decrease of 10% or more in population or assessed valuation in the past two years? If yes, please provide details on page 2. |
| 3. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has there been any significant event(s) in the region which could affect your entity positively? If yes, please provide details on page 2. |
| 4. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has there been any significant event(s) in the region which could affect your entity negatively? If yes, please provide details on page 2. |
| 5. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has anything significant occurred which could affect your expected level of revenues? If yes, please provide details on page 2. |

QUESTIONS REGARDING OPERATIONS

- | | | |
|------------------------------|-------------------------------------|---|
| 6. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the ending fund balance in your general (principal operating) fund had an unexplained, unbudgeted, or unanticipated decline for the past two fiscal years? If yes, please provide details on page 2. |
| 7. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity entered into any new debt arrangements since the previous report? If yes, please provide details on page 2. |
| 8. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity borrowed money to pay for current operations? If yes, please provide details on page 2. |
| 9. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity made an interfund loan(s) to pay for current operations? If yes, please provide details on page 2. |
| 10. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity failed to pay timely any contributions to governmental agencies for the benefits of its employees, (for example, PERS, Workmen's Comp or Federal taxes)? If yes, please provide details on page 2. |
| 11. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity failed to make timely payments for debt service, to vendors or others? If yes, please provide details on page 2. |
| 12. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity augmented the appropriated expenses for any proprietary fund since the previous report? If yes, please provide details on page 2. |

13. Cash and cash equivalents (unaudited) as of quarter ending 12/31/2017
(Enterprise Fund(s) Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>0</u>	<u>0</u>

14. General Fund Ending Balance (unaudited) as of quarter ending 12/31/2017

<u>Prior Year</u>	<u>Current Year</u>
<u>22,310,913</u>	<u>22,655,542</u>

15. Cash and cash equivalents (unaudited) as of quarter ending 12/31/2017
(General Fund Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>22,299,217</u>	<u>23,263,951</u>

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

1-6.

7.

Date	Type	Amount

8.

Date	Lender	Amount

9.

Date	From Fund	To Fund	Amount

10-11.

Copy

12.

Date	Fund	Amount

13-15.

PREPARED BY:

William Sandahl/Accounting Manager
Name/Title


Signature

PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED.

REVIEWED BY:

Ron Swirczek, President
Consent Agenda of Board of Trustees
Name/Title

Signature

**MINUTES OF THE MEETING OF THE
CARSON CITY SCHOOL DISTRICT
BOARD OF TRUSTEES**

Tuesday, December 12, 2017

7:00 p.m.

CALL TO ORDER

The Regular Meeting of the Carson City School District Board of Trustees was called to order at 7:00 p.m. by President Laurel Crossman at the Sierra Room, Community Center, 851 E. William Street, Carson City, Nevada.

ROLL CALL: Members Present
 Laurel Crossman, President
 Ryan Green, Vice President
 Stacie Wilke-McCulloch, Clerk
 Ron Swirczek, Member
 Donald Carine, Member
 Mike Walker, Member
 Richard Stokes, Superintendent
 Mike Pavlakis, Legal Counsel

Members Absent
 Joe Cacioppo

Trustee Green led the Pledge of Allegiance.

ACTION TO ADOPT THE AGENDA

It was moved by Trustee Green, seconded by Trustee Walker, **that the Carson City School District Board of Trustees adopt the agenda with the following change; agenda item number 14 will follow agenda item 7.** Motion carried unanimously. (Trustee Cacioppo was not present for the vote.)

SUPERINTENDENT'S REPORT

- Mr. Stokes introduced Ms. Christina Bourne, Music Teacher, Mark Twain Elementary School. Ms. Bourne explained that the choir consists of 3rd, 4th and 5th grade students. The students see Ms. Bourne once a week for 45 minutes, and twice a week for 25 minutes each day. The choir students performed several Christmas songs. Ms. Bourne invited everyone to attend their full concert, which is scheduled on December 13, 2017.

Trustee Cacioppo arrived at approximately 7:04 p.m.

- Mr. Stokes introduced Mr. Don Bland, 2017 Innovative Educator of the Year by the Nevada Association of School Boards (NASB). Mr. Stokes summarized the award; recognizes the service provided to Nevada's children by individuals that demonstrate leadership by promoting and implementing innovative programs designed to improve student achievement. Mr. Bland teaches Health Science and Career Education, Pioneer High School. Mr. Bland expressed his appreciation and acknowledged the others that support the program. Mr. Stokes explained that Mr. Bland is in his second career; previously worked as a consultant that specialized in master planning for school districts in California. Mr. Bland began his career in Nevada in the Lyon County School District. Mr. Bland is currently teaching Biology at Pioneer High School, and has implemented a Health Science Career and Technical Education course, which has evolved into a three year sequence that includes Health Information Management I and II. Mr. Bland worked with local companies to obtain the most current software in the field, which makes Pioneer High School, the only high school in Nevada to process this type of electronic recording. In addition, Mr. Bland has worked with Physician Management to begin an

- internship program for interested students. As a result, graduates are able to enter the workforce after graduation earning a wage in excess of \$18.00 per hour. Mr. Bland also started the Health Occupation Students of America (HOSA) club at Pioneer High School.
- Mr. Stokes explained that the Trustees, along with the Superintendent received the Governance Team of the Year by NASB. Mr. Stokes explained that through the implementation of the Learner Centered Model that occurred due to the Race to the Top grant, the District had some accomplishments; 350 secondary courses at the high schools were redesigned and aligned to make sure the courses were meeting the expectations of state standards, 3,000 common assessments were built, and 100,000 learning targets were created. Since 2014, the graduation rates have steadily increased; 83.9% for the Class of 2017.
 - The pay for performance bonus payment of \$100 for all staff is built into the budget for fiscal year 2017-2018, and will be processed during the last payroll in February 2018.

At the request of Mr. Andrew Feuling, Director, Fiscal Services, it was moved by Trustee Green, seconded by Trustee Walker **that the Carson City School District Board of Trustees amend the motion to move agenda item 13 in front of agenda item 14, to their new place in front of Agenda Item 8.** Motion carried unanimously.

BOARD REPORTS

CeAnna Fletcher reported on the following activities for Pioneer High School:

- Congratulations extended to Mr. John Corbitt for the mini grant he received
- Congratulations extended to Mr. Don Bland for being recognized as the 2017 NASB Innovative Educator of the Year
- Job's for Americas Graduates (JAG) students is sponsoring a holiday canned food drive; last day to make donations is December 21, 2017
- Congratulations extended to Garrett Watkins for representing Pioneer High School at the National JAG Student Leadership Academy in Washington, D.C.

Giselle Nava Rivera reported on the following activities for Carson High School:

- Student Council meeting will be held afterschool on December 13, 2017
- Choral Ensemble Winter Concert will be held on December 13, 2017 at 7:00 p.m. at the Community Center
- December 21, 2017 is an Early Release Day for all students; Carson High School students dismiss at 1:00 p.m.

Trustee Carine reported on activities at the following schools:

- Seeliger Elementary School
 - Reindeer Lane gift shop opened on December 11, 2017, and remains open for students until December 15, 2017
- Carson Middle School
 - Band Winter Concert will be held on December 19, 2017 at 6:00 p.m. at the Community Center

Trustee Cacioppo reported that "Cookies and Cram" started on December 12, 2017; opportunity for freshman students to receive tutoring and extra help in preparation for final exams. Trustee Cacioppo reported that the guidance newsletter, "Scoops" currently has 45 scholarship opportunities available for students.

Trustee Walker recently served on the scholarship committee for the Jordan Woodward Memorial Scholarship, and was impressed by the applicants.

Trustee Walker reported on activities at the following schools:

- Fremont Elementary School
 - "Drop and Shop" will be held on December 15, 2017; reservations can be made by calling the office
- Bordewich Bray Elementary School

- Drug Abuse Resistance Education (DARE) Graduation will be held on December 14, 2017 at 8:35 a.m. in the multi-purpose room

Trustee Swirczek reported on activities at the following schools:

- Eagle Valley Middle School
 - Students and staff collected over \$1,000 for the students and families of those involved in the car accident
 - LEGO Robotics competition for Northern Nevada was held on November 9, 2017
 - Band and Choir students will be performing in the Winter Music Festival on December 13, 2017
 - Parent Teacher Organization (PTO) is sponsoring a winter dance for all students on December 14, 2017 from 5:30 – 7:30 p.m.

Trustee Swirczek announced that students at Bishop Manogue High School in Reno, Nevada recently had a “miracle minute” where they raised over \$1,800 for the students and families of those involved in the car accident.

Trustee Wilke-McCulloch reported on activities at the following school:

- Mark Twain Elementary School
 - Band concert will be held on December 13, 2017

Trustee Wilke-McCulloch attended the Parent Involvement meeting on December 6, 2017 where presentations were made by representatives from Clark County School District.

Trustee Wilke-McCulloch recently attended the Nevada Interscholastic Athletic Association (NIAA) where they are working on realigning the schools, which will include a 5A designation. The District will remain in the 4A category. The Board of Control meeting will be held on January 17, 2018.

Trustee Crossman reported on activities at the following schools:

- Fritsch Elementary School
 - Holiday Reading Night will be held on December 13, 2017 from 5:30 – 7:30 p.m.; evening begins with band and choir concert from 5:30 – 6:00 p.m.
- Carson Middle School
 - Boys basketball completed a successful season
 - Girls volleyball season begins in January 2018
 - December 15, 2017 is the last day for students to turn in missing assignments
 - Well wishes extended to Ms. Holly Kuhlman, Library Media Specialist, as she is leaving the District
 - CMNewz.org, the digital media class with Mr. Robert Hostler, Technology Teacher has had one million visits
 - Student led conferences will begin on January 29, 2018

ASSOCIATION REPORTS

There were no association reports.

PUBLIC COMMENT

There was no public comment.

DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION DESIGNATED AS THE “2017B REFUNDING BOND RESOLUTION;” DECLARING THE NECESSITY OF INCURRING A BONDED INDEBTEDNESS ON BEHALF OF THE CARSON CITY SCHOOL DISTRICT FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF THE DISTRICT; AUTHORIZING THE ISSUANCE OF THE CARSON CITY SCHOOL DISTRICT, NEVADA, GENERAL OBLIGATION (LIMITED TAX) REFUNDING BONDS, SERIES 2017B, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$15,000,000; PROVIDING THE FORM OF THE BONDS AND FOR THEIR PAYMENT; REPEALING THE RESOLUTION DESIGNATED

AS THE “2017 REFUNDING BOND RESOLUTION” ADOPTED ON NOVEMBER 28, 2017 IN ITS ENTIRETY; AND PROVIDING THE EFFECTIVE DATE

Mr. Andrew Feuling, Director, Fiscal Services explained that two weeks ago, during the November 28, 2017 Board meeting, a resolution was presented and approved by the Trustees. Since that time, Mr. Marty Johnson, Bond Consultant, JNA Consulting looked at other options, which at this time are more favorable for the District. Mr. Feuling introduced Mr. Marty Johnson, and Mr. Ryan Henry, Bond Legal Counsel, Sherman & Howard, LLC.

Mr. Johnson explained that the bond market has been very volatile for the past several weeks, and the first time he has repealed a resolution. Mr. Johnson referred to President Trump's Tax Reform Bill, which could eliminate advance refunding. Mr. Johnson explained that in the last several weeks there has been \$18 - \$22 billion of municipal bonds for sale; a typical week is \$7 billion.

Mr. Johnson contacted Zions Bank, who agreed to the transaction, which allows the District to pay off the bonds at any time. Mr. Johnson explained that if rates go back down in several weeks, the District can refinance the transaction for additional savings. Mr. Johnson pointed out that by completing the deal with Zions Bank, the District is not giving up any flexibility. At present value, the savings is approximately \$590,000. Mr. Johnson explained that Zions Bank is willing to set the interest rate, which cannot be agreed to, until the resolution is adopted by the Board.

Mr. Johnson referred to the resolution, and explained that it changes to a bank placement instead of a public offering, which does not require a disclosure or bond rating. The bank buys the bonds and holds them as a bank loan. The interest rate is 2.64%, and the cash flow savings is \$650,000, with a majority of the savings coming to the District in fiscal year 2021.

Mr. Johnson explained that this transaction still provides flexibility to the District, however, a different situation. In an effort to be done before the end of the year, the plan is to close the transaction on December 21, 2017.

Trustee Swirczek asked if any other banks were contacted. Mr. Johnson explained that on behalf of the District, he spoke with five or six other banks, and the reason for pursuing Zions Bank is that the other banks would not allow the District to pay off the liability immediately; other banks wanted to wait multiple years before paying off the loan. In addition, Zions Bank had the best rate.

Trustee Wilke-McCulloch confirmed that with this transaction, the District is losing a small amount of money. Mr. Johnson explained that if the District had continued with the November 28, 2017 resolution and sold the bonds on December 11, 2017, the present value savings would have been approximately \$625,000 vs. \$590,000. The District gave up a savings of \$35,000, however, was provided additional flexibility in the future.

It was moved by Trustee Cacioppo, seconded by Trustee Wilke-McCulloch, **that the Carson City School District Board of Trustees approve the 2017B Refunding Bond Resolution as submitted authorizing the Superintendent to arrange for the sale of General Obligation (Limited Tax) Refunding Bonds, Series 2017B in an amount not exceeding \$15,000,000, and repealing in its entirety the Resolution designated as the “2017 Refunding Bond Resolution” that was adopted by the Board of Trustees on November 28, 2017.** Motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION TO ESTABLISH A SPECIAL REVENUE FUND; 205, NEW NEVADA EDUCATION PLAN FUND, IN ACCORDANCE WITH THE REQUIREMENTS OF SENATE BILL 178 (SB178)

Mr. Feuling explained that the passage of Senate Bill 178 (SB178) provided additional funding for English Language Learners (ELL) and students who qualify for Free and Reduced Lunch (FRL). The Nevada Department of Education (NDE) has required that a new revenue fund be created; Fund 205, New Nevada Education Plan Fund.

Mr. Feuling explained that the qualifications for receiving the funding is based on the schools rating; 1 or 2 stars, along with the number of ELL and FRL students in the school. The school receives a small per pupil amount. At this time, Pioneer High School is the only school receiving the funds, which is \$48,000, and is being treated similar to a grant, which has specific requirements on spending the money.

It was moved by Trustee Walker, seconded by Trustee Green, **that the Carson City School District Board of Trustees establish a Special Revenue Fund; 205, New Nevada Education Plan Fund, in accordance with the requirements of Senate Bill 178.** Motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION TO AUGMENT AND APPROVE AN AUGMENTED AND AMENDED BUDGET FOR FY 2017-2018, TO INCLUDE REVISIONS FOR CERTIFIED ENROLLMENT, AUDITED FUND BALANCE, CARRY FORWARD AMOUNTS AND RECOMMENDED AUGMENTATIONS TO SPECIFIC FUNDS

Mr. Feuling explained that per Nevada Revised Statutes (NRS), the District is required to present a final amended budget, which is completed due to unknown student counts in May when the original budget is approved.

Mr. Feuling presented a power point presentation of the amended budget for fiscal year 2017-2018, which highlighted several changes: (A copy is included in the permanent record.)

- Impact of Average Daily Enrollment (ADE)
- Impact of Education Savings Accounts (ESA) and Charter Schools
- New costs and other funds

Average Daily Enrollment:

- Original Final Budget Fiscal Year 2017-2018
 - ADE – 7563.4 x \$7,100 per pupil
 - \$53,700,140 Basic Support
 - (\$368,068) Charter School Loss
 - (\$100,000) ESA Loss
 - \$62,466,981 General Fund Revenues
- Amended Final Budget Fiscal Year 2017-2018
 - ADE – 7654.8 x \$7,103 per pupil
 - \$54,372,044 Basic Support
 - (\$420,796) Charter Loss; 2/3 of the property tax that is kept by the District that is outside the Distributed School Account (DSA) calculation, and the Government Service Tax (GST). The amount differs due to a “hold harmless” provision, which is calculated on a quarterly basis.
 - \$0 ESA Loss
 - \$63,186,157 General Fund Revenues
- Increase of \$719,176

Mr. Feuling explained that the increase in the ADE is due to the weighting of kindergarten students to a 1.0 full-time equivalent (FTE). The additional per pupil amount is due to an error found in the Equity Allocation Model that pertained to how charter school students are accounted for.

Trustee Walker asked for additional information regarding the amount lost to charter schools. Mr. Feuling explained that the amount for charter schools is reduced from the total the District receives in the DSA payment. In addition, the charter schools receive apportionment from the district of residence.

General Fund Expenditures:

- Original Final Budget Fiscal Year 2017-2018
 - \$47,337,385 Staffing
 - \$8,227,981 non-staffing
 - \$7,953,567 transfers

- \$63,518,933 Total Expenses
- Amended Final Budget Fiscal Year 2017-2018
 - \$48,129,843 staffing
 - \$8,227,981 non-staffing
 - \$7,225,198 Transfers
 - \$63,583,022 Total Expenses

Mr. Feuling referred to the increase in staffing costs, which are due to additional staff for increased student enrollment, and an additional groundskeeper, as District staff is now taking care of all services, and not contracting with Carson City. The pay for performance is also included; last year a transfer from the general fund to the Alternative Compensation Fund was completed, however, that is not necessary this year, as there are other reasons for keeping the funds in the general fund.

There was an additional \$200,000 in Class-Size Reduction revenue that was received, which contributed to the reduced transfer amount. In addition, there is no Pay for Performance transfer and a reduced Special Education transfer.

General Fund Operating Overall:

- Original Final Budget Fiscal Year 2017-2018
 - \$62,466,981 General Revenue
 - \$63,518,933 Total Expenses
 - (\$1,051,952) Deficit
- Amended Final Budget Fiscal Year 2017-2018
 - \$63,186,157 General Revenue
 - \$63,583,022 Total Expenses
 - (\$396,865) Deficit

General Fund with addition of curriculum and a bus:

- Original Final Budget Fiscal Year 2017-2018
 - (\$1,051,952)
- Amended Final Budget Fiscal Year 2017-2018
 - (\$396,865) Deficit
 - (\$257,000) 6-8 Science Curriculum
 - (\$289,000) 9-12 Math Curriculum
 - (\$225,000) 9-12 Science Curriculum
 - (\$500,000) 6-12 English Language Arts (ELA) Curriculum
 - (\$105,000) Special Education Bus
 - (\$1,772,865) Deficit

Mr. Feuling referred to Trustee Green's comments regarding the transportation department, and knowing when it makes more sense to replace vs. repair. Mr. Feuling, along with staff from transportation will begin looking at establishing a process regarding this matter.

Trustee Green asked for additional information on how it is known that a new Special Education bus is needed. Mr. Feuling explained that the need for a new Special Education bus is based on discussions with Ms. Cheri Fletcher, Transportation Supervisor, and Mr. Mitch Jepson, Lead Mechanic regarding the amount of work and time dedicated to repairing the buses.

General Fund with Contingency and Carryforward:

- Original Final Budget Fiscal Year 2017-2018
 - (\$1,051,952) Deficit
 - (\$1,000,000) Contingency
 - (\$2,051,952) Department of Taxation (DOT) Deficit
- Amended Final Budget Fiscal Year 2017-2018
 - (\$1,772,865) Deficit
 - (\$1,000,000) Contingency
 - (\$709,745) Carryforward
 - (\$3,482,610) DOT Deficit

Mr. Feuling explained that the contingency fund is for emergency situations, and requires the Board's authorization to access. Mr. Feuling does not anticipate that the contingency fund will be used, and noted that the carryforward may increase depending on whether sites and/or departments use their budgets completely in any given year.

Mr. Feuling commented on the deficit, and what the amount was when he looked back at previous budgets, which includes contingency and carryforward amounts.

Other Funds:

- New Nevada Plan Fund, 205; has per pupil allocation for 1 or 2 star schools, which is based on ELL and FRL population. NDE treats similar to a grant.
- Class Size Reduction Fund, 210; additional \$210,000 in revenue, and loss of allowed positions; costs move to the general fund
- Teacher School Supply Reimbursement Fund, 215; NDE wants this located in the State Grants Fund, 240
- Adult Education, 230 and Adult Education-Prison Funds, 235; NDE treating this like a grant, and accepts using Adult Education funds to cover Prison expenditures, however, does not want to see an actual transfer of funds
- Alternate Compensation Fund, 275; Pay for Performance required payment now in the general fund to better align with NDE 387.303 Report
- Capital Projects Fund, 300 and Bond Fund, 360; impact of fiscal year ending June 30, 2017. Authorized amount not spent is carried forward to the fund balance. In addition, all the fund balances were updated from the completed audit.

Trustee Wilke-McCulloch confirmed that teachers are using the School Supply Reimbursement Fund. Mr. Feuling explained that half of the initial amount provided of \$45,000 was spent by teachers. The fund is now being managed by the Grants Department.

Trustee Swirczek referred to the carryforward amounts and verified that there is a maximum amount. Mr. Feuling explained that the maximum per site is approximately 20% - 30% of their total annual budget. For comparison, Washoe County School District allows a carryforward amount of 8% into the new year. In addition, Mr. Feuling noted that there are limitations, however, exceptions can be made for a specific purpose or item. Trustee Swirczek referred to previous presentations and discussions, and commented on how the money would be used for technology replacement. Mr. Feuling explained that the budgeting process that occurred two years ago reflected the needs of the departments, and sites, not the historical figure, which allows for large dollar purchases to be made.

Trustee Walker commented on the carryforward amount and asked if there are sites that have larger amounts than others. Mr. Feuling explained that the maximum amount at the elementary level is \$25,000, with a total budget ranging from \$78,000 to \$90,000. Over the years, Carson High School has spent their funds, as well as the Operations Department.

Trustee Wilke-McCulloch confirmed that the carryforward amount will be \$12.7 million at the beginning of the new budget. Mr. Feuling explained that if everything is spent, the general fund balance would be approximately \$14.5 million or 22.5% of expenditures. The Government Finance Officers Association (GFOA) recommends a minimum of 17%.

Trustee Cacioppo asked if there are other things coming up that are not included in the budget. Mr. Feuling commented on the adoption of new curriculum that has taken place over the last two years, and the difficulty associated with changing standards. Mr. Feuling confirmed that additional curriculum purchases will be made in the future, and if the exact amounts are unknown, a placeholder will be included in the original budget presentation in May 2018.

Trustee Green asked for an explanation on how the District continues to operate a deficit each year, and how the ending fund balance is getting larger. Mr. Feuling explained that the deficit is budgeted for each year. Mr. Feuling summarized the changes; biggest impact was having more students than originally planned for, and generating more revenue for students. In addition, through vacancy and staff turnover, the amount spent will be less than originally budgeted.

Mr. Feuling explained that vacancy savings is due to budgeting at full cost two years ago, along with staff vacancies and turnovers. Last year, Mr. Feuling thought the budget would be within \$500,000. However, in April or May, the grants department will have money to spend that they originally anticipated. In addition, the grants department was able to absorb related costs out of the general fund in the amount of \$900,000. Mr. Feuling explained that another adjustment downward is also reflected in the budget; staff turnover, unfilled staff positions, etc.

Trustee Green commented on how the ending fund balance continues to get larger, and the need to see evidence that buses are needed, and not taking the word of just one person. Mr. Feuling explained that the District would be over budget if all vacant positions were filled. In addition, if the District went over budget, they would be in violation of Nevada Revised Statute (NRS), which is not a position Mr. Feuling wants to put the District in.

Trustee Wilke-McCulloch commended Mr. Feuling for doing a good job, and appreciates his conservative approach.

Trustee Swirczek acknowledged that Mr. Feuling creates the budget assuming that all positions are filled, which he believes is fiscally responsible.

Trustee Walker expressed concerns with having vacant positions that need to be filled, which means there are students without teachers. Trustee Walker believes the District should expect to fill all vacant positions. As a district, Trustee Walker inquired as to what will be done with increased deficits, and the types of adjustments that will be made. Mr. Feuling recognized that the impact can be made regarding expenses, however, the area of revenue is out of the District's control. Mr. Feuling believes something at the legislative level needs to take place to find other ways to generate additional revenue for districts and schools. Mr. Feuling pointed out that the overall general fund revenue growth in the State over the last ten years has only been 1%.

Trustee Walker referred to the carryforward amounts at the elementary schools, and how they are at capacity vs. how the secondary schools are expending their funds, and inquired as to how often the allocation process is being looked at. Mr. Feuling explained that the initial process was completed two years ago, and noted that some of the schools have not spent their carryforward. If budget cuts were necessary, Mr. Feuling would look at the carryforward amounts, however, as a matter of good business, it is something that would likely be looked at every five years.

Trustee Swirczek asked if this process is Board policy. Mr. Feuling explained that it is a business practice that started in 2004.

Trustee Wilke-McCulloch explained that the process began when Mr. Bob Anderson was the Director, Fiscal Services, which was supported by the Board at that time.

Trustee Crossman confirmed that the upcoming textbook adoption amounts are included in the budget.

Trustee Swirczek noted that the expenses are one-time, and not recurring.

Trustee Green asked that a bus study be completed in the future, along with a plan for future curriculum adoptions.

Trustee Cacioppo suggested that the inclusion of curriculum adoptions be included in the budget several years prior to having to order material.

It was moved by Trustee Wilke-McCulloch, seconded by Trustee Swirczek, **that the Carson City School District Board of Trustees adopt the augmented and amended budget for fiscal year 2017-2018 by approving the Resolution and instructing the Director of Fiscal Services to file the documents as necessary to comply with NRS Chapter 354.**

Board Comment:

Trustee Cacioppo suggested that when presenting budgets in the future that a copy of a balanced budget be included. Mr. Feuling explained that he has budget projections for the coming five years, which include various scenarios.

Trustee Crossman called for the vote. Motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE 2017 9-12 SCIENCE TEXTBOOK ADOPTION FOR THE CARSON CITY SCHOOL DISTRICT

Mrs. Susan Keema, Associate Superintendent, Educational Services introduced Mr. Rod Butler, 6-12 Science Implementation Specialist who presented the 9-12 Science curriculum selected by the committee. Mrs. Keema presented samples of the material; Biology, Chemistry, Geo-Science, Environmental Science, Forensic Science, Physics, Astronomy, and Anatomy, which meet the requirements of Nevada Revised Statute (NRS) 397.

Mrs. Keema publicly thanked the Science departments from Pioneer High School, and Carson High School for their work in selecting the material that meets the requirements of the Nevada Academic Content Standards (NACS) for Science, which are based on the Next Generation Science Standards (NGSS).

Mrs. Keema recognized the parents that served on the Science Committee; Mr. Jon Bakkedahl, Ms. Shawna Rosky, Ms. Yvonne Friedman, and Mr. Aaron Covington. Mrs. Keema explained that a Request for Proposal (RFP) was issued during the summer, teachers began looking at material in August 2017, decisions were made in November 2017, and presentations by the publishers were made in December 2017. A public notice was issued; no one came to the District Office to review the material. Mrs. Keema explained that if approved, the information will be sent to the Nevada Department of Education, with the plan that it will be approved by the Nevada State Board of Education on January 18, 2018. The estimated budget is \$225,000.

Mr. Rod Butler explained that the process was similar to the textbook adoption used for the middle schools. The products were reviewed and scored in September 2017, and everyone worked well together. Mr. Butler noted that Honors Chemistry is not included, as a strong curriculum is already in place. In addition, Honors Biology is not included, as they are still looking at several textbooks prior to making a decision.

For clarification, Trustee Walker confirmed that the budgeted amount includes the textbooks for Honors Biology and Honors Chemistry, as well as the kits. Mr. Butler explained that kits are not included, and as requested by the teachers, there will be a classroom set, plus some additional books. The budget was created for 40 textbooks and the online platform associated with the textbooks; videos, resources, etc.

Trustee Green asked if the learning guides are helpful for this process. Mr. Butler explained that they looked at the NACS, how they linked to the NGSS, and the work completed prior to the textbook adoption.

It was moved by Trustee Walker, seconded by Trustee Swirczek, **that the Carson City School District Board of Trustees approve the recommended Textbook Adoption Committees selection of the 2017 9-12 Science Textbooks for the Carson City School District.** Motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION TO APPROVE NEWLY PROPOSED CCSD POLICY 912, VOLUNTEER PROGRAM: SECOND READING

Mrs. Ann Cyr, Risk Manager presented the second reading of Policy 912, Volunteer Program, which was presented for a first reading during the November 28, 2017 Board meeting. At that time there were no suggested changes.

It was moved by Trustee Carine, seconded by Trustee Green, **that the Carson City School District Board of Trustees adopt newly proposed CCSD Policy 912, *Volunteer Program* as presented and approve December 12, 2017 as the adopted date.**

Trustee Crossman commented on the reasonable efforts already put forth by the District for volunteer screenings, which goes above the State recommendations, and evidence that more is being done.

Trustee Crossman called for the vote. Motion carried unanimously.

DISCUSSION TO ELIMINATE CCSD POLICY 815, SOFTWARE COPYRIGHT: FIRST READING

Mr. Raymond Medeiros, Director, Innovation and Technology presented Policy 815, Software Copyright for the Board's consideration to eliminate. Mr. Medeiros explained that the intent of Policy 815 is included in Regulation 218, Internet Safety and Network Acceptable Use, including sections titled *Intellectual Property Copyright* and *Software*.

Trustee Green believes the Board needs to determine if there is a need to provide oversight regarding Policy 815. Mr. Medeiros pointed out that Policy 815 was created in 1985, and has not been updated since that time.

Trustee Crossman confirmed that there is a corresponding policy to Regulation 218.

Trustee Walker thanked Mr. Medeiros for his time in making sure the policies and regulations associated with technology are reviewed and kept up to date.

DISCUSSION AND POSSIBLE ACTION TO APPROVE A SCHOOL PERFORMANCE COMPACT BETWEEN THE NEVADA DEPARTMENT OF EDUCATION AND THE CARSON CITY SCHOOL DISTRICT ON BEHALF OF PIONEER HIGH SCHOOL FOR THREE SCHOOL YEARS BEGINNING WITH THE 2017-2018 SCHOOL YEAR

Mr. Stokes presented a School Performance Compact for Pioneer High School. Pioneer High School is not considered an alternative high school or a comprehensive high school. However, they do require a measure of accountability.

The Compact was developed by the Nevada Department of Education (NDE), and provides an understanding of the goals and expectations for the next three years, along with the consequences if the obligations of the Compact are not met. Mr. Stokes recommended that the Board approve the Compact by signing the document, which allows the District to move forward with the obligations contained in the document.

Mr. Stokes noted that Pioneer High School is on an upward trajectory; graduation rate in 2014 was under 50%, and is now over 80%.

Trustee Walker asked for more information regarding the interventions that will be used at Pioneer High School. Mr. Stokes explained that Pioneer High School qualified for additional monetary support, which required them to select a vendor from an approved NDE list. In addition, through the work of the Race to the Top Grant, the District has a variety of conditions that Pioneer High School is in agreement with. Mr. Stokes noted that if the District fails to follow the Compact, Pioneer High School could be taken over by the NDE as part of the Achievement School District.

Trustee Crossman asked if the NDE could still make Pioneer High School part of the Achievement School District if the District did not enter into the Compact Agreement. Mr. Stokes does not think so, as he believes the NDE looks at Pioneer High School as a school that is making upward strides. Mr. Stokes views the Compact as a way to proceed with what is currently being done, with the support of District resources.

Trustee Walker explained that the law is prescriptive regarding the process and number of schools that can be taken over by the NDE each year.

Trustee Swirczek noted that the graduation rate included in the Compact is for 2015-2016, and not the higher graduation rate for 2016-2017. Mr. Stokes explained that the NDE has had changes in staff, and believes this was intended to be completed a year ago. For clarification, Trustee Swirczek confirmed that Pioneer High School will have a 2017 index score, plus the 3-star rating. Mr. Stokes explained that the District will not have the Star ratings until March 2018.

Mrs. Keema explained that the District is contracted with Community Training and Assistance Center (CTAC) to evaluate instruction at Pioneer High School, and a walkthrough tool that supports the Nevada Educator Performance Framework (NEPF).

It was moved by Trustee Swirczek, seconded by Trustee Green, **that the Carson City School District Board of Trustees authorize the Superintendent to execute the School Performance Compact between the Nevada Department of Education and the Carson City School District on behalf of Pioneer High School beginning with the 2017-2018 School Year, as presented.** Motion carried unanimously.

DISCUSSION ON POSSIBLE AGENDA TOPICS FOR THE NEXT JOINT MEETING BETWEEN THE CCSD BOARD OF TRUSTEES AND THE CARSON CITY BOARD OF SUPERVISORS; JANUARY 18, 2018

Mr. Stokes provided possible agenda topics for the upcoming joint meeting between the Trustees and the Carson City Board of Supervisors, scheduled on January 18, 2018:

- COPS in School Grant
- Update on the increase in millennium scholarships at Carson High School and Pioneer High School
- Update on the Advanced Placement (AP) results, as well as advanced programs; Strings in Schools, Gifted and Academically Talented Education (GATE), and advanced math offerings

Trustee Wilke-McCulloch would like to have a better understanding of the budget associated with funding for the library, and the various programs.

Trustee Swirczek believes all the suggested topics are important and focus on the strategic plans, quality of life, etc.; community in full partnership.

Trustee Wilke-McCulloch commented on the possibility of having an update on the School Based Health Center.

Trustee Crossman referred to projected growth in the City, and the impact it may have on the schools in the District.

Trustee Wilke-McCulloch believes the January meeting should focus on items that have a fiscal impact on joint programs between Carson City and the District.

Dr. Jose Delfin, Associate Superintendent, Human Resources commented on how the joint meetings between the Carson City Board of Supervisors and the Trustees are an item of importance when he is recruiting to hire staff.

Trustee Carine referred to the Community Center, and asked if the District has to pay fees. Mr. Stokes explained that the District and the City have a joint use agreement, which allows the use of each other's facilities.

Trustee Green commented on the possibility of publicly thanking the first responders that assisted in the accident involving the high school students.

Trustee Wilke-McCulloch suggested that as a possible topic for a future Board meeting.

DISCUSSION AND POSSIBLE ACTION ON THE SUPERINTENDENT'S ANNUAL EVALUATION FOR THE 2017 CALENDAR YEAR

Trustee Crossman explained the process for completing the Superintendent's annual evaluation; each Trustee completed the evaluation form and submitted it to Mrs. Renae Cortez, Executive Administrative Assistant who compiled the comments and scores in each category into one final document. The ratings have the following meanings:

- 4 = Superior: consistently demonstrates exceptional performance and effectiveness; goes above and beyond in meeting strategic objectives and core goals; exceeds job requirements and reasonable expectations to a noticeable degree.
- 3 = Very Satisfactory: elements of excellence in performance; predominately demonstrates effectiveness in meeting objectives and goals; adds new dimensions to position through capability and desire.
- 2 = Satisfactory: level of performance fulfills essential requirements and meets reasonable expectations; performance is what is expected.
- 1 = Need to Improve: shows need for improvement; not completely effective; performance falls short of what is expected and requires improvement to continue employment.
- 0 = Unsatisfactory: fails to demonstrate consistent or effective behavior; insufficient strength in performance to receive a "Need to Improve" rating.

The comments for each section, along with the scores from each Trustee were listed and totaled on the final document.

Trustee Walker suggested rounding each category.

Evaluation areas:

Leadership and District Culture; Implement a shared vision that focuses on improved student achievement, promotes academic rigor, empowers and supports staff to reach high levels of performance to achieve district and school objectives, promotes understanding and celebration of educational success, promotes safety, tolerance, civility and acceptance, develops implements, monitors and promotes continuous improvement processes:

- Trustee Cacioppo – 2 = Satisfactory
- Trustee Green – 2 = Satisfactory
- Trustee Swirczek – 3 = Very Satisfactory
- Trustee Walker – 2 = Satisfactory
- Trustee Crossman – 4 = Superior
- Trustee Wilke-McCulloch – 2 = Satisfactory
- Trustee Carine – 4 = Superior

Average = 2.71; Rounded Average = 3.00; Overall rating = Very Satisfactory

Trustee Swirczek asked that at the conclusion of the evaluation, that his comments be included in the record; professionalism of the Superintendent, which includes leadership, student achievement and success, management/organization, etc.

Employer-Superintendent Relations; Works with the Board to formulate internal and external district policy, demonstrates good school governance to staff, student and the community at large, establishes procedures for successful superintendent/board interpersonal and working relationships, takes active responsibility for executing District policies, understands and interprets the role of federal, state, and regional governments, policies and politics and their relationships to local districts and schools, uses legal and other counsel in governance and procedures to avoid liabilities:

- Trustee Cacioppo – 4 = Superior
- Trustee Green – 1 = Need to Improve
- Trustee Swirczek – 4 = Superior

- Trustee Walker – 3 = Very Satisfactory
- Trustee Crossman – 3 = Very Satisfactory
- Trustee Wilke-McCulloch – 3 = Very Satisfactory
- Trustee Carine – 4 = Superior

Average = 3.14; Rounded Average = 3.00; Overall rating = Very Satisfactory

Community Relations and Communication; leads staff to establish effective two-way communications with students, staff, parents and community, demonstrates effective communication skills in individual, small and large group settings, promotes involvement of all stakeholders to fully participate in effective education, establishes effective school/community relations, school/business partnerships and public service opportunities, understands and uses media opportunities to shape and form opinions and relations:

- Trustee Cacioppo – 3 = Very Satisfactory
- Trustee Green – 2 = Satisfactory
- Trustee Swirczek – 3 = Very Satisfactory
- Trustee Walker – 2 = Satisfactory
- Trustee Crossman – 4 = Superior
- Trustee Wilke-McCulloch – 3 = Very Satisfactory
- Trustee Carine – 4 = Superior

Average = 3.00; Rounded Average = 3.00; Overall rating = Very Satisfactory

Organizational Management; gathers and analyzes data for decision making and recommendations to the board and other entities, develops and monitors long-range plans for school and district technology and information systems, develops and monitors a successful facility management plan, including security, maintenance and replacement programs, plans for community financial support for facilities via bond issues, establishes procedures for dealing with emergencies such as weather, threats to schools, student bullying, violence and trauma:

- Trustee Cacioppo – 4 = Superior
- Trustee Green – 3 = Very Satisfactory
- Trustee Swirczek – 4 = Superior
- Trustee Walker – 3 = Very Satisfactory
- Trustee Crossman – 4 = Superior
- Trustee Wilke-McCulloch – 2 = Satisfactory
- Trustee Carine – 4 = Superior

Average = 3.43; Rounded Average = 3.00; Overall rating = Very Satisfactory

Educational Program/Curriculum Planning Development; stays up-to-date in curriculum, teaching practices, learning and testing theories, successfully plans, implements and monitors state-mandated curriculum and testing changes, establishes curriculum planning anticipating occupational trends and school-to-career opportunities, assesses and reports student progress using required and appropriate techniques, involves faculty and stakeholders in enhancement and renewal of curriculum to align curriculum, instruction and assessment:

- Trustee Cacioppo – 3 = Very Satisfactory
- Trustee Green – 3 = Very Satisfactory
- Trustee Swirczek – 3 = Very Satisfactory
- Trustee Walker – 2 = Satisfactory
- Trustee Crossman – 3 = Very Satisfactory
- Trustee Wilke-McCulloch – 2 = Satisfactory
- Trustee Carine – 4 = Superior

Average = 2.86; Rounded Average = 3.00; Overall rating = Very Satisfactory

Instructional Leadership, Professional and Leadership Development; collaboratively develops, implements and monitors change to that the most effective teaching techniques are in place, following current research and best practices, instructional resources are focused on maximizing student achievement, implements and manages processes to assess teaching methods, classroom management and strategies for student-based learning, analyzes instructional resources and assigns them in cost-effective equitable manner, establishes instructional strategies that include cultural diversity, learning style differences and individual potentials,

encourages improved staffing patterns, scheduling, organizational structures and professional training to support improved student outcomes:

- Trustee Cacioppo – 1 = Need to Improve
- Trustee Green – 3 = Very Satisfactory
- Trustee Swirczek – 3 = Very Satisfactory
- Trustee Walker – 2 = Satisfactory
- Trustee Crossman – 3 = Very Satisfactory
- Trustee Wilke-McCulloch – 2 = Satisfactory
- Trustee Carine – 4 = Superior

Average = 2.57; Rounded Average = 3.00; Overall rating = Very Satisfactory

Human Resources Management/Staff and Personnel Relations; demonstrates successful use of system and staff evaluation data for personnel policies, decision-making, promotion of career growth and professional development, seeks to employ highly-qualified staff as budget and contractual obligations allow, promotes improved evaluation and compensation programs, understands and applies legal requirements, contractual obligations, district and board policies in employment and union negotiations, provide technical advice to the board and representatives during labor negotiations, to keep the board apprised of negotiations status, to understand and effectively administer contracts, and to keep abreast of legislative changes affecting the collective bargaining process, budgets and contracts:

- Trustee Cacioppo – 2 = Satisfactory
- Trustee Green – 2 = Satisfactory
- Trustee Swirczek – 4 = Superior
- Trustee Walker – 2 = Satisfactory
- Trustee Crossman – 3 = Very Satisfactory
- Trustee Wilke-McCulloch – 2 = Satisfactory
- Trustee Carine – 4 = Superior

Average = 2.71; Rounded Average = 3.00; Overall rating = Very Satisfactory

Values and Ethics Leadership; understands and models appropriate value systems, ethic and moral leadership, coordinates with public agencies and human services to help students grow and develop as caring, informed citizens, explores and develops ways to successfully deal with difficult and divisive issues, promotes establishment of moral and ethical practices in every classroom, school and operation of the district:

- Trustee Cacioppo – 4 = Superior
- Trustee Green – 4 = Superior
- Trustee Swirczek – 4 = Superior
- Trustee Walker – 3 = Very Satisfactory
- Trustee Crossman – 4 = Superior
- Trustee Wilke-McCulloch – 4 = Superior
- Trustee Carine – 4 = Superior

Average = 3.86; Rounded Average = 4.00; Overall rating = Superior

Financial Management and Business Matters; demonstrates successful budget management, including forecasting, planning, cash-flow management and controls, oversees the monetary policy of the district, including revenue projections, budgeting, resource allocation and control, with the board, plans financial strategy to maximize district success, directs financial resources to support the goals and requirements of the district, maintain good communication with state and federal financial administrative offices, maintain transparent financial records:

- Trustee Cacioppo – 3 = Very Satisfactory
- Trustee Green – 4 = Superior
- Trustee Swirczek – 4 = Superior
- Trustee Walker – 3 = Very Satisfactory
- Trustee Crossman – 4 = Superior
- Trustee Wilke-McCulloch – 3 = Very Satisfactory
- Trustee Carine – 4 = Superior

Average = 3.57; Rounded Average = 4.00; Overall rating = Superior

Management and Implementation of Strategic Plan; provides quarterly reports on progress of goals, objectives and strategies, provides annual report, utilizes the Strategic Plan in decision making, demonstrates through his or her actions that he or she is leading with the Strategic Plan's mission and values, engages the community in the development and implementation of the Strategic Plan:

- Trustee Cacioppo – 4 = Superior
- Trustee Green – 2 = Satisfactory
- Trustee Swirczek – 3 = Very Satisfactory
- Trustee Walker – 3 = Very Satisfactory
- Trustee Crossman – 4 = Superior
- Trustee Wilke-McCulloch – 3 = Very Satisfactory
- Trustee Carine – 4 = Superior

Average = 3.29; Rounded Average = 3.00; Overall rating = Very Satisfactory

Student Achievement; annually set and communicate to the Board, SMART goals focused on improving student achievement as measured by graduation rates, SBAC, MAP, ACT and EOC exams:

- Trustee Cacioppo – 0 = Unsatisfactory
- Trustee Green – 2 = Satisfactory
- Trustee Swirczek – 3 = Very Satisfactory
- Trustee Walker – 2 = Satisfactory
- Trustee Crossman – 3 = Very Satisfactory
- Trustee Wilke-McCulloch – 2 = Satisfactory
- Trustee Carine – 4 = Superior

Average = 2.29; Rounded Average = 2.00; Overall rating = Satisfactory

Compilation of total evaluation; Average = 33.43; Rounded Average = 34.00; Overall rating = Very Satisfactory

Trustee Crossman asked for Board comments.

Trustee Cacioppo noted that the rounded average should be 33.00, not 34.00.

Trustee Walker thanked Mr. Stokes for handling issues brought to his attention in a professional manner.

Trustee Cacioppo recognized Mr. Stokes for the way he represents the District with high regard, and enjoys working with Mr. Stokes in his position as a Trustee.

As a Trustee and a parent, Trustee Carine enjoys seeing Mr. Stokes at the various events; sporting events, concerts, etc.

Trustee Swirczek provided comments regarding the current evaluation; performance is based on student achievement and success for life. As the Superintendent, Trustee Swirczek believes Mr. Stokes has stayed focused on the shared vision of the community; "Our Community Empowers Tomorrow's Innovators, Leaders, and Thinkers"; updating of the Strategic Plan was open to the community, and the goals have remained. Trustee Swirczek commented on Mr. Stokes' leadership and management, along with the environment in which to ensure things continue. Trustee Swirczek referred to the Learner Centered Model, which is targeted at all students, and connects teachers, students, parents, and community partners. In addition, it provides teachers the opportunity to work together to update curriculum. Trustee Swirczek believes the learning guides are a learning tool for life. Trustee Swirczek referred to social emotional learning that was mandated by the Nevada Legislature in 2015, which was included in the Strategic Plan in 2012 as part of "healthy generations of students."

Trustee Swirczek commented on the results of various tests, which are above the state, national, and global average. Trustee Swirczek recognized the number of willing community partners in Science, Technology, Engineering, and Math (STEM) and manufacturing, which is over 180. Trustee Swirczek commented on various opportunities available to students for recognitions; National Honor Society, along with the diversity of students, which represents the demographics of the community. In addition, there are significant areas for students to pursue Advanced Placement (AP) courses, the Jump Start Program at Western Nevada College (WNC), where students have the possibility of receiving an AA Degree before they receive their high school diploma. Trustee Swirczek recognized the increase in the graduation rate; teachers are working with teachers.

Trustee Swirczek acknowledged Mr. Stokes for having an open door policy, where anyone can come speak with him. In addition, Mr. Stokes has provided an environment for safe schools; single point of entry, School Resource Officers (SRO), Safe School Professionals, etc. As a Trustee, Mr. Swirczek believes the District, and the community is very fortunate to have Mr. Stokes as the Superintendent.

Mr. Stokes expressed his gratitude for being able to work in the District, and thanked the members of his team for their dedication and hard work. In addition, Mr. Stokes thanked his wife and family for their continued support. Mr. Stokes thanked the Board for their words of encouragement and support and looks forward to their continued working relationship.

It was moved by Trustee Green, seconded by Trustee Carine, **that the Carson City School District Board of Trustees deem the overall rating of Mr. Richard Stokes, Superintendent of the Carson City School District to be Very Satisfactory for the 2017 calendar year.** Motion carried unanimously.

APPROVAL OF CONSENT AGENDA

It was moved by Trustee Cacioppo, seconded by Trustee Swirczek **that the Carson City School District Board of Trustees approve the consent agenda as submitted.** Motion passed unanimously.

INFORMATIONAL ITEMS

There were no additional informational items.

REQUEST FOR FUTURE AGENDA TOPICS

Trustee Green requested a study of all transportation vehicles.

Trustee Walker suggested that a Board workshop be held in April 2018 to allow Trustees to look at different budget scenarios. Trustee Wilke-McCulloch believes the budget discussions should be scheduled in February or March 2018, as the tentative budget is due on April 15, 2018.

Mr. Feuling explained that the tentative budget does not require approval by the Board, it is a discussion item, which could be a workshop.

Trustee Green would like the set-up of the meeting to be in the format of a workshop, not the set-up of a typical Board meeting.

Trustee Wilke-McCulloch asked Trustee Green if he wanted the workshop to be on a different day or start at 5:00 p.m. on the day of a Board meeting.

Trustee Wilke-McCulloch inquired as to when the calendar for 2018-2019 would be presented. Mrs. Keema explained that her goal is to present the 2018-2019 calendar during the January 23, 2018 Board meeting.

Present agenda items to Mr. Richard Stokes or President Cacioppo.

ANNOUNCEMENT OF MEETINGS

The next regular meeting of the Carson City School District Board of Trustees will be on Tuesday, January 9, 2018.

ADJOURNMENT

There will be no further business to come before the members of the Board in public meeting; President Crossman declared the meeting adjourned at 9:44 p.m.

Stacie Wilke-McCulloch, Clerk

Date

DRAFT

SCHOOL BOARD MEETING

January 23, 2018

Informational Items – A
Notification of Changes in the Classified and Nursing
Staff, including New Hires and Terminations

CARSON CITY SCHOOL DISTRICT - STAFF INFORMATION

January 23, 2018

CLASSIFIED STAFF

NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
Alina Edwards	DHH Interpreter - Advanced (1:1)	Empire Elementary School	TBD	New - FY 18
Trisha Fanning	Para Professional I - Title I - Math Tutor	Empire Elementary School	TBD	New - FY 18

RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
Alyssa Guild	Para Professional IV (1:1)	Empire Elementary School	11/8/2016	12/21/2017	Resignation
Chad Hinton	Cook/Baker	Eagle Valley Middle School	8/17/2017	1/8/2018	Resignation

NURSING STAFF

NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
None				

RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					

EXECUTIVE STAFF

NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
None				

RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					