

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**POLICY No. 535
STUDENTS**

OUT-OF-DISTRICT TRAVEL FOR STUDENT ACTIVITIES

Out-of-District travel for approved student activities shall generally be accomplished in the most cost-effective manner. In determining cost effectiveness, consideration shall be given to cost of transportation, lodging, meals, substitute services, loss of teacher and student time, and any other factor which can be demonstrated to have an effect upon the expense of the specific activity.

When the cost-effectiveness of alternate modes of transportation does not differ by more than ten percent (10%), the athletic director or activity supervisor may select either mode, with the approval of the principal and superintendent.

For student activity trips to Las Vegas, the superintendent may authorize air transportation when, in their opinion, such an authorization can be justified, and when funds have been previously budgeted to accommodate the cost. At the discretion of the superintendent, the Board may be asked to approve certain out-of-state trips related to student activities.

In those cases where a requested mode of transportation would not be considered cost-effective, or where funds for the activity have not been budgeted, student activity funds belonging to the affected organization may be utilized to supplement or supercede District funds, upon approval of the superintendent. Any fund raising or collection of money must be accomplished in accordance with Board Policy No. 527, Solicitations Involving Students.

Adopted: November 13, 1979
Revised: September 14, 1993
Reviewed: January 27, 2009
Revised: October 9, 2012 - Title Change