

**MINUTES OF THE MEETING OF THE
CARSON CITY SCHOOL DISTRICT
BOARD OF TRUSTEES**

Tuesday, June 23, 2009

7:00 p.m.

CALL TO ORDER

The Regular Meeting of the Carson City School District Board of Trustees was called to order at 7:00 p.m. by Vice President Norm Scoggin at the Sierra Room, Community Center, 851 E. William Street, Carson City, Nevada.

ROLL CALL: Members Present
Norm Scoggin, Vice President
Joanna Wilson, Clerk
Jim Lemaire, Member
Steve Reynolds, Member
Lynnette Conrad, Member
Joe Enge, Member
Mr. Richard Stokes, Superintendent
Mike Pavlakis, Legal Counsel

Members Absent
Barbara Howe, President

ACTION TO ADOPT THE AGENDA

It was moved by Mr. Jim Lemaire, seconded by Mr. Joe Enge **that the Carson City School District Board of Trustees adopt the agenda as submitted.** Motion carried unanimously. (Mrs. Howe was not present for the vote.)

SUPERINTENDENT'S REPORT

- Last day of school at Fremont Elementary was June 17th, with classes resuming on July 20th
- Summer School began June 15th at several locations; classes for secondary students is located at Carson High School
- Summer School for English Language Learner students is being held at Empire Elementary School

BOARD REPORTS

On behalf of Ms. Dotty Merrill, Executive Director, Nevada Association of School Boards (NASB), Mr. Richard Stokes recognized Mr. Bob Anderson, Director of Fiscal Services for serving on the Committee on Local Government Finance. Mr. Jim Lemaire, President Elect, (NASB), presented Mr. Bob Anderson with a plaque.

ASSOCIATION REPORTS

There were no association reports.

PUBLIC COMMENT

There was no public comment.

PRESENTATION AND RECOMMENDATION TO APPROVE THE RENEWAL OF PROPERTY DAMAGE AND LIABILITY INSURANCE POLICY

Mr. Kevin Curnes introduced Mr. Gerry Roberts, Broker of Record, Wells Fargo Insurance Services and Ms. Ann Wiswell, Risk Management, Nevada Public Agency Insurance Pool Pact.

Mr. Gerry Roberts provided a brief overview of the coverage and policies:

- \$300,000,000 of coverage for buildings and contents
- \$500,000 of crime coverage; \$25,000 deductible
- \$100,000,000 earthquake coverage; shared with the 100 other members in the Pool. The coverage is an annual aggregate limit; July 1 to June 30.
- \$100,000,000 flood coverage
- Property Insurance has separate limits, not shared
- Liability; \$10,000,000 per occurrence, limited to \$13,000,000 per year
- Deductibles for property insurance is \$25,000; vandalism is covered under property insurance
- General Liability and Automobile Liability; \$2,500 deductible per occurrence

Mr. Steve Reynolds inquired about exceeding the \$10,000 limit on Student Accidental Medical Insurance. Mr. Roberts explained that the Pool has a program; Transportation Accident Policy, for students. The policy consists of \$10,000 for medical and \$1,000 for dental. Once the student is off the bus, the coverage ceases.

Mr. Gerry Roberts gave a brief explanation on the increase of the premiums for the POOL coverage; from \$415,222 to \$428,108. Included in the total is the 5% commission for the broker; \$20,370.

It was moved by Mr. Jim Lemaire seconded by Mrs. Joanna Wilson **that the Carson City School District Board of Trustees approve the renewal proposal from Nevada Public Agency Insurance Pool for property damage and liability insurance as submitted.** Motion carried unanimously. (Mrs. Howe was not present for the vote.)

UPDATE FROM THE STRATEGIC ADVISORY COMMITTEE

Mr. Joe Cacioppo gave a brief update from the Strategic Advisory Committee. The committee meets twice a month; first and third Monday from 6:00 – 8:00 p.m. The first several meetings provided background information from Fiscal Services, Human Resources, Educational Services, etc.

The committee members have broken into several groups for additional discussion and ranking their ideas on importance. The top three ideas presented are: Distant Education, Energy Efficiency and a 9th Grade Center.

The goals for the committee are:

- Provide preliminary recommendations to the Superintendent, with a presentation to the Board of Trustees in August 2009
- By the end of the calendar year; have recommendations to the District for consideration
- Continue using the committee as needed

Mr. Jim Lemaire would like members of the Career & Arts Committee to make a presentation to the Strategic Advisory Committee at a future date.

Mr. Norm Scoggin expressed an interest in having someone from the Career & Arts Committee or Strategic Advisory Committee to look into the possibility of using the Nevada Women's Correctional Facility as a vocational training school.

DISCUSSION ON APPLICATION FOR GRANT FUNDING FOR “INCENTIVES FOR LICENSED EDUCATIONAL PERSONNEL” MADE AVAILABLE THROUGH ASSEMBLY BILL 1

Mr. Jose Delfin presented information on Assembly Bill 1 (AB1); Incentives for Licensed Educational Personnel teaching at “At Risk Schools” and “Hard to Fill Positions.” There are 259 staff members who qualify and are eligible for the program for a total of \$932,000. This is the fifth year the District has been able to apply for the program. The incentive of \$3,500 or 1/5 retirement credit from the Public Employees Retirement System (PERS) is for the employees.

Mr. Norm Scoggin inquired about the staffing for the 2009-2010 school year. This item will be on the agenda and discussed at the next board meeting.

PRESENTATION AND DISCUSSION OF AMENDED BUDGET FOR FY2009 TO INCLUDE REVISIONS FOR CERTIFIED ENROLLMENT, AUDITED FUND BALANCE, CONTINGENCY ACCOUNT, CARRY FORWARD AMOUNTS AND RECOMMENDED AUGMENTATIONS TO SPECIFIC FUNDS

Mr. Bob Anderson presented an amendment to the budget for FY2009. Mr. Anderson provided information on the proposals made by the Governor regarding the Stimulus and Stabilization Money. The proposal included eliminating some federal money for fiscal year 2010 and 2011, which included the need to revert some of the Distributive School Account (DSA).

Mr. Bob Anderson asked the Board to approve his recommendation for several transfers to the following programs:

- \$400,000 for Nutrition Services
- Approximately \$1 million for Special Education, with the remaining balance for Capital Projects.

The transfer to Special Education will cover expenditures in the current year. The transfer amount in Nutrition Services will roll-over to FY2010 and the transfer to Capital Projects will allow work to continue around the District.

Mr. Joe Enge asked about two priorities; walk zones and re-hiring the employees affected by the Reduction in Force. At a future Board meeting, Mr. Richard Stokes will provide an update on FY2010.

Mr. Bob Anderson highlighted the enrollment projection for 2010-2011 school year; 7,706 students. At the end of this year, there were 17 additional students vs. the September projection model. After the official count day in September, 2009, the Administrative Team will make a presentation to the Board.

Mr. Jim Lemaire inquired as to the approximate amount of the ending fund balance may possibly be rolled-over for FY2010. Mr. Anderson will provide additional information at a future Board meeting.

It was moved by Mr. Joe Enge, seconded by Mrs. Jim Lemaire, **that the Carson City School District Board of Trustees adopt the amended budget for FY2009 by approving the resolution to allow the transfers as submitted.** Motion carried unanimously. (Mrs. Howe was not present for the vote.)

APPROVAL OF CONSENT AGENDA

It was moved by Mr. Jim Lemaire, seconded by Mrs. Joanna Wilson, **that the Carson City School Board of Trustees approve the consent agenda.** Motion carried unanimously. (Mrs. Howe was not present for the vote.)

REQUEST FOR FUTURE AGENDA TOPICS

There were no future items at this time. Present agenda items to Mr. Richard Stokes or President Barbara Howe.

ANNOUNCEMENT OF MEETINGS

The next regular meeting of the Carson City School District Board of Trustees will be on Tuesday, July 14, 2009.

ADJOURNMENT

There will be no further business to come before the members of the Board in public meeting; Vice President Norm Scoggin declared the meeting adjourned at 7:47 p.m.

Joanna Wilson, Clerk

Date