

**MINUTES OF THE MEETING OF THE
CARSON CITY SCHOOL DISTRICT
BOARD OF TRUSTEES**

Tuesday, February 9, 2010

6:30 p.m.

CALL TO ORDER

The Regular Meeting of the Carson City School District Board of Trustees was called to order at 6:30 p.m. by President Norm Scoggin at the Sierra Room, Community Center, 851 E. William Street, Carson City, Nevada.

ROLL CALL: Members Present
Norm Scoggin, President
Steve Reynolds, Clerk
Jim Lemaire, Member
Stacie Wilke-McCulloch, Member
Mr. Richard Stokes, Superintendent
Mike Pavlakis, Legal Counsel

Members Absent
Joanna Wilson, Vice President
Randy Carlson, Member
Lynnette Conrad, Member

ACTION TO ADOPT THE AGENDA

It was moved by Mr. Jim Lemaire, seconded by Mrs. Stacie Wilke-McCulloch **that the Carson City School District Board of Trustees adopt the agenda as submitted.** Motion carried unanimously.

President Scoggin adjourned the meeting to closed session per NRS 288.220(4) to discuss labor relations with the District's Management Representatives.

The meeting reconvened from closed session at 7:00 p.m.

SUPERINTENDENT'S REPORT

- Ms. Jennifer Tartan, Student Activities Director, Carson High School introduced the 2010 Winterfest King, Dominic Mariani and Winterfest Queen, Hannah Dudley. Winterfest week was filled with many fun activities for students. Dominic plans on attending the University of Nevada, Reno studying Political Science and International Affairs. Hannah plans on attending Brigham Young University studying Pre-Med or Engineering.
- Mr. Stokes introduced Mr. Blair Roman, Varsity Football Coach, Carson High School. Mr. Roman was recognized as the Sierra League Coach of the Year. Mr. Roman publicly thanked Mr. Stokes for inviting him and members of the football team to the board meeting. The Carson High School Varsity Football Team is the 2009 Sierra League Champions. Mr. Roman believes the drug policy implemented this year at Carson High School played a part in the accomplishments achieved not only by the football team, but by the other team sports as well. Mr. Roman introduced several members of the football team; there were 48 members on the varsity team.
- Mr. Stokes introduced Mr. Anthony Turley, Director of Fiscal Services. Mr. Turley has accounting experience as a Controller in private industry and most recently worked for the City of Sparks. Mr. Turley is excited and looking forward to working for the Carson City School District. Mr. Turley introduced his wife, Dena along with five of his eight daughters.
- 8th grade Writing Testing will continue through Friday, February 12, 2010

- In honor of President's Day, there will be no school on Monday, February 15, 2010
- Master Plan Committee will meet at 11:30 a.m. on Thursday, February 11, 2010 at the District Office
- Mr. Stokes commented on the Governor's State of the State speech. There will be a Special Legislative Session on Tuesday, February 23, 2010. Mr. Stokes extended a thank you to all district staff for there hard work.

BOARD REPORTS

- Jessica Dang reported on the following activities at Carson High School:
 - Student Body Officer Elections were held on Thursday, February 11, 2010
 - Class Officer Elections will be held in two weeks
 - A fundraiser competition to raise money for Haiti is currently going on against Douglas High School to see which school can raise the most money
- Cameron Haycock reported on the following activities at Pioneer High School:
 - February Students of the Month; Carin Bohannan and Jesse Rivera
 - Students recently voted to change their mascot from a Wildcat to a Panther
 - Pioneer High School extended a thank you to Dr. Susan Pintar for establishing the Mike and Ruth Pintar \$10,000 Scholarship for graduating seniors from Pioneer High School
 - A Blood Drive will be held on Tuesday, February 16, 2010, everyone is welcome

ASSOCIATION REPORTS

There were no association reports.

PUBLIC COMMENT

There was no public comment.

PRESENTATION FROM NV ENERGY ON ENERGY MANAGEMENT SAVINGS "SURE BET PROGRAM"

Mr. Mark Korinek, Manager of Operations introduced Ms. Mary Simmons, Mr. Andy Dumond and Ms. Charlene Booth, representatives from NV Energy. Ms. Simmons presented a check to the District in the amount of \$13,274.52. The District has participated in the "Sure Bet" program for several years. The most current projects will save the district approximately 400,000 kilowatt hours on an annual basis. On behalf of the District, Mr. Scoggin was presented with the check.

Mr. Scoggin extended a thank you to district staff for their conservation efforts.

PRESENTATION ON ENERGY PLANS FOR THE CARSON CITY SCHOOL DISTRICT

Mr. Mark Korinek summarized energy conservation projects that began in the 1990's in order to create energy savings to the District. Approximately 85% of energy costs are comprised of lighting and Heating Ventilating Air Conditioning (HVAC). During the 1990's smart switches, occupancy sensors and lighting retrofits were installed. There were also improvements to chilled water plants to utilize free cooling.

Day lighting; utilization of natural lighting, was installed at Bordewich Bray Elementary School in 2004, District Office in 2006 and at Carson Middle School in 2007. The day lighting controls and energy efficiencies at Carson Middle School were a benchmark for energy management and conservation allowing for a variety of tours for contractors, other school districts, etc.

Mr. Korinek expressed one of his goals; utilize capital dollars to decrease operating costs, which in turn will benefit student education. Rebate savings from NV Energy could generate an annual savings of approximately \$40,000. In December, 2009 an additional 50,000 kilowatts hours of energy was used at Carson High School over the previous year, however there was an energy

savings of \$2,000. Several things contributed to the savings; lower electric rates, time of use for the equipment and variable speed drive motors on various equipment.

Mr. Korinek presented future projects for the district; additional day lighting, occupancy sensors, upgrades to transformers and lighting, etc. There are also plans for test projects with LED lighting in the parking lots. There are two sites that will be receiving new hot water solar assisted heat pumps in addition to other upgrades at the sites.

Empire Elementary School recently received an upgrade to their boiler which generated a \$690 savings in natural gas in January vs. same time last year. Stimulus money has been received from the American Recovery and Reinvestment Act, which allows for the completion of lighting retrofits at Carson High School and retrofits at two elementary schools. The lighting retrofits should allow for an additional annual savings of \$105,000. Since 2002, approximately \$102,000 in rebate incentives has been received and 1.8 million kilowatt hours of energy have been saved for a total annual savings of approximately \$200,000.

Mr. Reynolds confirmed that between 2007 and 2008 approximately \$108,000 was saved at Carson High School on energy retrofits. Mr. Korinek explained that work was completed on lighting retrofits and repair to the chillers.

INFORMATIONAL UPDATE ON THE MASTER PLAN COMMITTEE

Mr. Mike Mitchell, Master Plan Consulting Manager presented updated information on the Master Plan Committee. The next meeting will be held at 11:30 a.m. on Thursday, February 11, 2010 in the Board Room at the District Office.

The Sub-Committees will provide updated information:

- Educational Committee – Compatibility of existing facilities to accommodate educational programs, future educational programs
- Facilities – Capacity vs. Enrollment; three and five year projections. Prioritize list of projects; Capital Projects, larger projects with bond funds.
- Finance – Assisting with bonding options for the future
- Community Relations – how to foster enhanced community relations with the community, District, City, etc.

Mr. Mitchell plans on presenting the rough draft of recommendation for review by the Board during the first meeting in March, 2010. The final document should be presented at the last meeting in March, 2010.

PRESENTATION OF THE COLLEGE AND UNIVERSITY REMEDIATION REPORT

Mrs. Keema presented the College and University Remediation Report for 2008 graduates. The report is required per NRS 396.548 and provides information on the number of students that graduate from high school and enroll in a remedial reading, writing or mathematics. The cost of providing remediation is incurred by Nevada System of Higher Education (NSHE).

Mrs. Keema provided trend data:

- Typically, the number of students requiring remediation each year decreases
- Majority of students are not current high school graduates
- Since 2006, admission requirements and millennium scholarships have increased; millennium scholarship recipients have required minimal remediation
- 70% of students receiving remediation only need to take one class

In 2008, there were 446 graduates from Carson High School and Pioneer High School. Of the 446 graduates, 253 or 56.7% stayed in Nevada and went on to institutions of higher education.

The percentage of students requiring remediation at each institution:

- University of Nevada, Las Vegas – 20%; 1 out of 5 students needed remediation in one course
- University of Nevada, Reno – 17%; 16 out of 96 students required remediation

- Truckee Meadows Community College – 88%
- Western Nevada College – 55%

Family Educational Rights and Privacy Act does not allow information on the type of student requiring remediation to be disclosed. Several task force meetings have taken place to address issues and concerns; Honors and/or AP students needing remediation may mean that particular issues need to be addressed, High School Proficiency Exam (HSPE) exams doesn't necessarily match entrance exams for higher education, etc. Since the November, 2009, task force meeting, the Board of Regents have set common placement levels. Prior to this, there were different placement levels for each institution.

In March, 2010 the ACCUPLACER Test will be taken by English Language Arts (ELA) and Math teachers, allowing for better communication amongst the educational institutions.

Mr. Lemaire believes that high school graduation doesn't necessarily mean one is ready for college. However, he does believe the district has the obligation to provide advanced courses to students who want to go to college. Mrs. Keema explained that if necessary, students can self-select remediation courses.

Mrs. Wilke-McCulloch verified the percentage of graduating students that required remediation while receiving a higher education in Nevada.

INFORMATIONAL UPDATE ON THE REVISED FEDERAL STANDARDS GOVERNING REPORT OF RACE AND ETHNICITY

Mrs. Keema reported that in 1997 the Office of Management and Budget (OMB) published revised standards for collecting data on race and ethnicity. In 2007, U.S. Department of Education aligned their policy with OMB's standards. Beginning with the 2010-2011 school year, local, post-secondary and other educational institutions are required to report racial and ethnic data to the Nevada Department of Education.

The form has a two-part questionnaire:

- First question focuses on ethnicity;
 - Yes, Hispanic or Latino
 - No, not Hispanic or Latino
- Second question focuses on race;
 - American Indian or Alaskan Native
 - Asian
 - Black or African American
 - Native Hawaiian or other Pacific Islander
 - White

The questionnaire will be sent home to families on February 18, 2010, with a return date of February 26, 2010. Mrs. Keema provided an explanation on how the questions will be used:

- If a student answers YES to question 1, they will be reported as Hispanic/Latino regardless of how they answer question 2
- If a student answers NO to question 1 and selects more than one race in question 2, they will be reported as belonging to 2 or more races
- If a student does not complete the form, the form will be completed by observation identification

The implications of the report may change how ethnicity and racial information looks, particular sub-populations may see an increase or decrease and it will also be used to compare information on reporting Adequate Yearly Progress (AYP).

DISCUSSION AND ACTION ON APPROVAL OF INTERLOCAL AGREEMENT BETWEEN THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF HEALTH CARE FINANCING AND POLICY AND THE CARSON CITY SCHOOL DISTRICT

Mr. Stokes presented information on an agreement between with the Department of Health and Human Services, Division of Health Care Financing and Policy and the Carson City School District. This item requires action by the Board. The District participates in Medicaid; a federal program that provides services for students with special needs. Some services are reimbursable to the District. Ms. Valerie Cain is employed by the District to oversee and submit billings to the State. In order to receive reimbursement for eligible services, the State requires submissions be sent electronically.

The Interlocal agreement assists in establishing this process. Mr. Pavlakis, legal counsel for the District has reviewed the agreement. The approval of the agreement allows for the continuation of the program already in place in the District.

Mr. Reynolds for clarification asked how the district would be reimbursed. Mr. Stokes explained that there is a list of requirements that need to be met before reimbursement is received from the State.

It was moved by Mr. Jim Lemaire, seconded by Mrs. Stacie Wilke-McCulloch **that the Carson City School Board of Trustees approve the Interlocal Agreement between the Department of Health and Human Services, Division of Health Care Financing and Policy and the Carson City School District and authorize the Superintendent to sign the agreement.** Motion carried unanimously.

PRESENTATION AND DISCUSSION ON PROPOSED CHANGES TO THE FOLLOWING CCSD POLICIES: FIRST READING: POLICY 204, HOMEBOUND PROGRAM

Mrs. Keema explained that Policy 204 complies with the State Standards when providing instruction to general education and special needs students that might be unable to attend classes. The second reading of the policy will be presented during the February 23, 2010 School Board meeting.

DISCUSSION AND ACTION ON THE FOLLOWING REVIEWED CCSD POLICIES FOR WHICH NO CHANGES ARE PROPOSED: POLICY 207, STUDENT SUPPORT SERVICES

Mrs. Keema explained that Policy 207 was reviewed and provides the necessary steps to identify the support services needed for students with special needs. Mrs. Keema asked the Board to approve February 9, 2010 as the official review date.

It was moved by Mrs. Stacie Wilke-McCulloch seconded by Mr. Steve Reynolds **that the Carson City School Board of Trustees approve February 9, 2010 as the reviewed date for Policy 207, Student Support Services.** Motion carried unanimously.

PRESENTATION AND DISCUSSION ON PROPOSED CHANGES TO THE FOLLOWING CCSD REGULATIONS: REGULATION 207, STUDENT SUPPORT SERVICES; REGULATION 817, IDENTIFICATION BADGE

Mrs. Keema reminded Board Trustees that regulations are presented for informational purposes. She reviewed the changes on Regulation 207; from Student Special Services to Student Support Services and Regulation 817; number was changed from 816 to 817. The content of the regulation is accurate.

Mr. Reynolds for verification asked if student referrals were being processed within 20 days.

APPROVAL OF CONSENT AGENDA

It was moved by Mr. Jim Lemaire, seconded by Mrs. Stacie Wilke-McCulloch **that the Carson City School Board of Trustees approve the consent agenda.** Motion carried unanimously.

REQUEST FOR FUTURE AGENDA TOPICS

There were no future items at this time. Present agenda items to Mr. Richard Stokes or President Scoggin.

ANNOUNCEMENT OF MEETINGS

The next regular meeting of the Carson City School District Board of Trustees will be on Tuesday, February 23, 2010.

ADJOURNMENT

There will be no further business to come before the members of the Board in public meeting; President Norm Scoggin declared the meeting adjourned at 8:10 p.m.

Steve Reynolds, Clerk

Date