

**MINUTES OF THE MEETING OF THE
CARSON CITY SCHOOL DISTRICT
BOARD OF TRUSTEES**

Tuesday, January 13, 2009

7:00 p.m.

CALL TO ORDER

The Regular Meeting of the Carson City School District Board of Trustees was called to order at 7:00 p.m. by President Jim Lemaire at the Sierra Room, Community Center, 851 E. William Street, Carson City, Nevada.

ROLL CALL: Members Present
 Jim Lemaire, President
 Barbara Howe, Vice President
 Norm Scoggin, Clerk
 Steve Reynolds, Member
 Joanna Wilson, Member
 Joe Enge, Member
 Mr. Richard Stokes, Superintendent
 Mike Pavlakis, Legal Counsel

Members Absent
 District 4, Member

ACTION TO ADOPT THE AGENDA

It was moved by Mrs. Barbara Howe, seconded by Mr. Joe Enge **that the Carson City School District Board of Trustees adopt the agenda as submitted with the following change; Item #13, 14, 15 and 16 be tabled to the next meeting.** Motion carried unanimously. (District 4 member was not appointed at the time of the vote.)

REORGANIZATION OF THE BOARD

It was moved by Mr. Joe Enge, seconded by Mrs. Joanna Wilson **that the Carson City School District Board of Trustees appoint Mrs. Barbara Howe as President of the Board of Trustees.** Motion carried unanimously.

It was moved by Mr. Jim Lemaire, seconded by Mrs. Joanna Wilson **that the Carson City School District Board of Trustees appoint Mr. Norm Scoggin as Vice President of the Board of Trustees.** Motion carried unanimously.

It was moved by Mr. Jim Lemaire, seconded by Mr. Norm Scoggin **that the Carson City School District Trustees appoint Mrs. Joanna Wilson as Clerk of the Board of Trustees.** Motion carried unanimously.

It was clarified by Mr. Mike Pavlakis that the term of office for President, Vice President and Clerk would be for one year.

It was moved by Mr. Jim Lemaire seconded by Mrs. Joanna Wilson **that the Carson City School District Board of Trustees designates the second and fourth Tuesday of the month as the meeting day, 6:00 p.m. for Executive Session and 7:00 p.m. for the Open Session in the Sierra Room at the Community Center or the Carson City School District Board Room, 1402 West King Street, Carson City (meeting dates and times may change due to circumstances, unknown at this time.)** Motion carried unanimously.

It was moved by Mr. Jim Lemaire, seconded by Mr. Norm Scoggin **that the Carson City School Board of Trustees approve the adoption and reaffirmation of existing Bylaws and Policies.** Motion carried unanimously.

It was moved by Mr. Norm Scoggin, seconded by Mr. Jim Lemaire **that the Carson City School District Board of Trustees grant authorization for the District to apply for and manage federal, state, foundation and private funding including, but not limited to, programs authorized under (a) Public Law 107-110, The No Child Left Behind Act of 2001, to include Title I, Parts A - H; Title I, School Improvement including Section 1003(g); Title II, Parts A - D; Title III, Parts A and B; Title IV, Part A and B; Title V, Parts A and B; Title X; (b) Public Law 108-446, the Individuals With Disabilities Act; (c) Public Law 109-290, The Carl Perkins Vocational Education Act; (d) Public Law 104-208, The Library Services and Technology Act; (e) The Plan For Social Excellence Technology Integration Project; (f) The Nevada Even Start Family Literacy Project, Early Childhood Education, Full Day Kindergarten and Disruptive Pupils programs and designate of Mr. Richard Stokes, Mrs. Susan Keema, and Mrs. Sarah Adler as the authorized representatives.** Motion carried unanimously.

BOARD APPOINTMENTS PER BYLAW 050

It was recommended that the following appointments be made:

Delegate to Nevada Association of School Boards: Barbara Howe
Parks & Recreation Committee: Barbara Howe
Community Council on Youth: Steve Reynolds
Legislative Liaison: Joe Enge
Debt Management Commission: Steve Reynolds
Audit Committee: Norm Scoggin, Jim Lemaire, Lynnette Conrad
Joint Advisory Committee: Joanna Wilson

Mr. Stokes explained that, in the last four years, the staff has reviewed the policies and regulations. If any changes are made, the policies are brought before the Board for first and second readings. For informational purposes, regulations are also brought before the Board. Mr. Pavlakis recommended that the Administrative Committee already established, remain in place. Mr. Joe Enge will assist in reviewing any suggested policies changes.

It was moved by Mrs. Joanna Wilson, seconded by Mr. Norm Scoggin **to ratify President Barbara Howe's choices for Board Appointments.** Motion carried unanimously.

SUPERINTENDENT'S REPORT

- Mr. Stokes welcomed and thanked the applicants for their interest in filling the vacant seat in District 4. Mr. Stokes also thanked the Nevada Appeal for the newspaper articles regarding the vacancy.
- The 5th grade Writing Tests were given during the week of January 12 – 16, 2009.
- Nevada Association of School Boards (NASB) is sponsoring a New School Board Member Orientation. The training will take place in Reno on February 20 – 21, 2009.
- Mr. Stokes introduced and welcomed Mrs. Janice Towns, Information Technology Manager to the Board meeting. Mrs. Towns has been promoted to the Executive Team.
- Mr. Stokes presented Mr. Lemaire with a plaque for his work and year of service as School Board President.

BOARD REPORTS

Chelsea Keating reported on the following activities at Carson High School:

- National Honor Society held their winter blood drive on January 13th.
- CHS Talent Show DVD's are being sold by the Video Production students for \$10.00.
- There will be no school on Monday, January 19th, in honor of Dr. Martin Luther King.
- Winterfest Week "Through the Ages" will be February 2 – 7, 2009, many activities are planned.
- The Drama classes will be performing "John Brown's Dead Body" at 7:00 p.m. on January 23 – 24, 2009, at the Community Center.

Mr. Lemaire shared thoughts about his year as School Board President. Mr. Lemaire started his second term as District 2 School Board Member. He is also the President Elect of the Nevada Association of School Boards (NASB). This opportunity has been a great learning experience. The most important people in education are the students, teachers and other employees of the District. Mr. Lemaire summarized some of the responsibilities Board Members have.

Mr. Joe Enge reminded Board Members that the deadline to file the Financial Disclosure Statement is Thursday, January 15, 2009.

Mr. Stokes explained that the newly appointed Board Member needs to be sworn in at the Clerk-Recorder's Office.

ASSOCIATION REPORTS

Mr. Brian Wallace, OCEA President welcomed Mr. Steve Reynolds. Also, on behalf of the Association, he thanked the community members for applying for the vacant seat in District 4.

PUBLIC COMMENT

Mr. Marvin Wakefield, University of Nevada Reno Physics Department, spoke in support of Ann Bednarski, as a candidate to fill the Board Member vacancy in District 4.

INTERVIEW AND APPOINTMENT OF APPLICANTS TO FILL THE BOARD MEMBER VACANCY IN DISTRICT 4

Mrs. Barbara Howe thanked the applicants for their interest in the vacant School Board seat for District 4. Mrs. Howe reviewed the interview process to be used in filling the vacancy.

Each candidate was given five minutes to introduce themselves and answer any questions presented by Board Members. At the end of the initial introductions, a roll call vote was taken with the top three candidates proceeding to the next round of questions.

Each candidate drew a number from a hat and went as follows:

- Patrick Anderson has been a resident since 1995, has two children that attend Bethlehem Lutheran School. Mr. Anderson applied in order to answer questions that he has; issues in the District; failing, succeeding, etc. As a parent, comments are heard from other community members. He wants his children to receive a rigorous and Christian education. He would like his daughter to attend CHS and be able to test into Honors and AP classes.
- Farrell Cafferata is a fourth generation Nevadan. She has two children in the Early Childhood Program with special needs. While working with non-profit organizations and small business, she gained knowledge in dealing with fiscal matters. She's patient, a good listener, a doer and not your average parent. She is also not afraid to make tough decisions. She has worked with Mr. Lemaire on the Career & Arts Committee.

Mr. Scoggin asked Ms. Cafferata what she thought were two major challenges facing the CCSD. Ms. Cafferata believes the first challenge is the budget issues and then how to make things that are in place even better. She would also like to see the students at CHS given ample opportunities to further their education.

Mrs. Howe asked Ms. Cafferata to elaborate on what she meant by; experimental and experiential classrooms and alternatives to college preparatory high schools. Ms. Cafferata explained that her children do not relate to the educational environment as well as others do, therefore she believes that the educational system should provide students with special needs, the skills needed to work in a group, team, etc. in order to be successful in society.

- Ann Bednarski believes that Carson City is a great place to live, work, play, etc. The education system is the reason she chose to relocate to Carson City, Nevada. Ms.

Bednarski has attended and participated in many School Board meetings. She is also familiar with the operation of the School Board and believes the Board has a commitment to serve all the people in Carson City. Ms. Bednarski also believes that accountability and communication are necessary in solving problems. Ms. Bednarski is a trained mediator. As a School Board Member, her vision is to increase communication between the Legislature, the State Board and Federal Government. Ms. Bednarski explained her vision for the Carson City School District; to become the school that places high value on communication, challenge, success and diversity.

- Pam Houghton has lived in Carson City since 1964. She has been married for 34 years to Roy Houghton. They have two children, Sarah and Adam. She worked as a reading tutor at Bordewich Bray Elementary School for ten years. Mrs. Houghton disclosed that her daughter is a Speech Pathologist for the District and that her son-in-law, Josh Billings, teaches at Eagle Valley Middle School and is also the 7th grade basketball coach. Mrs. Houghton explained that her commitment to quality schools has not stopped because her children are no longer attending school. She believes that the School Board ensures the integrity of the School System through policies which govern operations. Mrs. Houghton understands that the CCSD has the responsibility of educating a diverse population and believes she can be an asset to the Board to achieve success in the District. She has served as President of the PTA and has worked for several years with the Safe Grad Program at Carson High School.

Mr. Scoggin asked Mrs. Houghton for her thoughts on what she thinks some of the major challenges facing the CCSD might be. Mrs. Houghton thinks keeping students in school, drop-out prevention and Early Childhood Development.

- Hallie Murphy introduced herself as a wife, mother, daughter, sister, friend and a volunteer. She is creative, optimistic, detail minded, a note taker, and a good listener. She values respect, relationships, grace, structure and time. Ms. Murphy believes in the potential of everyone and leveraging one's strengths. Recently Ms. Murphy started working at the Community College with Ms. Susan Trist in the Disabled Student Program. She is mentoring and tutoring students one on one. Ms. Murphy has experience with budgeting and resource management and enjoys strategic planning. She believes she brings potential to the Board.

Mr. Scoggin asked Ms. Murphy for her thoughts on any major challenges facing the CCSD today. Ms. Murphy explained that she did not know enough about the big picture, but believes that anything can be done with the different strengths of the community.

- Kurt Meyer has lived in Carson City for 7 years, working in the Parks and Recreation Department. He has two boys; a 7th grade student at Carson Middle School and a nine year old attending Bethlehem Lutheran School. Mr. Meyer has experience in public relations, budgeting and has worked in the Parks and Recreation field for twenty-seven years. He has served on Carson City Little League Board and Church Council at Bethlehem Lutheran. Mr. Meyer would like to serve on the Board because he loves the community and wants to be involved. The newspaper article written by Teri Vance motivated him to apply for the vacancy.

Mr. Scoggin asked Mr. Meyer for his thoughts on the major challenges facing the CCSD today. Mr. Meyer believes apathy of parents; parents not caring. He encouraged parents to turn off their televisions and help their children with their homework, which in turn will make a better community.

- Deonne Contine thanked the Board and explained her reasons why she would like to serve on the Board. Mrs. Contine has a five year old son who will start school at Bordewich Bray Elementary School in the fall. While growing up she attended several schools in Las Vegas. Mrs. Contine shared what she believes to be some of the challenges in the District; an increase in free and reduced lunches, low Hispanic graduation rates and recruitment of highly qualified teachers in specialty areas. She disclosed that her husband teaches at Carson High School.

Mr. Scoggin asked Mrs. Contine what she sees as her main role as a Board Member. Mrs. Contine would ask herself how are the decisions made and approach taken, benefiting and improving the students and the District.

- Tim Russell was born and raised in Carson City. He is a graduate of Carson High School. Mr. Russell is a Civil Engineer with Recourse Concepts. He believes that the past and current Boards have shown fiscal responsibility by using Bonds in order to create a better learning environment for the students. At this point, Mr. Russell doesn't see any major changes that need to be made. He prioritized the most important things to him; students, teachers, etc. Mr. Russell would bring a youthful perspective, the ability to compromise and team work to the Board. He disclosed that his wife is a teacher with Early Childhood Special Education.

Mr. Scoggin asked Mr. Russell what he sees as a major challenge in the CCSD. Mr. Russell believes one challenge facing the Board is, needs in Special Education vs. academic excellence; giving money to those who need the Special Education Services vs. the push for Gifted & Talented students.

- Allison Joffee served on the School Board in 1990. She has two children, a 16 year old CHS student and a 20 year old who graduated in 2007 from CHS with an Honors Diploma. As a previous Board Member, she learned to work as a team, a skill she believes she can bring to the current Board. Ms. Joffee applied for the vacant seat because she believes the financial issues are huge and would like to see the District team up with other associations and organizations across the State. Ms. Joffee is interested in serving on the Legislative Committee for the Board. Ms. Joffee would like to look at the math programs in the schools as well as music.
- Lynnette Conrad originally from Colorado, relocated to Carson City 16 years ago. She is married and has two children, an 8 year old attending Bordewich Bray Elementary School and a 5 year old who will be starting school in the fall. Mrs. Conrad works full-time as a Physician Assistant at Carson Tahoe Regional Medical Center. She has spoke at different engagements at Nevada Hispanic Services and the Juvenile Detention Center. Mrs. Conrad would like to serve on the Board because her children attend school in the District. She also believes more community involvement in education is helpful and wants to be a voice for teachers and members of the community.

Mr. Scoggin asked Mrs. Conrad what she sees as major challenges in the CCSD. Mrs. Conrad believes one challenge is parent involvement and diversity with the Hispanic population. Mrs. Conrad speaks Spanish and feels she would be able to provide more information in Spanish, invite the parents to participate and make them feel welcome.

- Paul Saucedo has been married for 48 years. He has three children; all graduates of Carson High School, seven grandchildren; four have graduated from Carson High School with two still attending CHS and one attending Carson Middle School. Mr. Saucedo has 45 years of experience working with youth. His years of experience give him an understanding of what young people are dealing with. Mr. Saucedo has a variety of community service work; Ron Wood Resource Center, sits on the Board for the Murphy Bernadini Juvenile Detention Center, has served on the Carson Tahoe Hospital Board, along with many others. Mr. Saucedo does not come to the Board with an agenda.

Mr. Scoggin asked Mr. Saucedo what he sees his role is in solving some of the problems facing the CCSD. Mr. Saucedo believes, other than finance, that the gang problems in the schools are an issue that needs to be addressed.

- Kristina Phillips has lived in Carson City for nine years. She has four boys that have attended schools in the District; two attend Carson Middle School, one has graduated from CHS and one attended Pioneer High School. Ms. Phillips has a degree in Business Administration and is passionate about the community and her children's education. Serving on the Board, would give her the opportunity to speak on behalf of all students in the community. Ms. Phillips believes there is a need for Alternative Education, an opportunity for students' grades 6th through 8th. She has sat on the Carson Tahoe Regional Medical Center Community Board. Ms. Phillips along with the efforts of Mr. Mike Mitchell was able to have changes made at Fritsch Elementary School in order to

assist her son as well as other students. Ms. Phillips would like to take this opportunity to use her passion and commitment to the community to serve on the Board.

Mrs. Barbara Howe called for a ten minute recess at 8:55 p.m. The meeting reconvened at 9:05 p.m.

Public Comment:

Lisa Schadin personally knows Kristina Phillips, Lynnette Conrad and Farrell Cafferata. She commented that each candidate brings passion and commitment. Ms. Schadin encouraged the Board to look for the candidate that will bring diversity and an understanding of cultural awareness.

Mrs. Howe asked for a roll call vote. Each Board Member selected their top three candidates.

- Steve Reynolds - Lynnette Conrad, Hallie Murphy and Farrell Cafferata
- Joanna Wilson - Farrell Cafferata, Deonne Contine and Lynnette Conrad
- Jim Lemaire - Farrell Cafferata, Deonne Contine and Lynnette Conrad
- Barbara Howe - Kristina Phillips, Deonne Contine, Lynnette Conrad
- Norm Scoggin - Hallie Murphy, Pamela Houghton, Paul Saucedo
- Joe Enge - Ann Bednarski, Kurt Meyer, Paul Saucedo

Mr. Pavlakis announced the top three candidates; Lynnette Conrad, Farrell Cafferata and Deonne Contine.

Mrs. Howe outlined the process for the next round of questions, each Board Member asked additional questions of the final three candidates.

Mr. Enge asked the following question; what do you feel is the best attribute that you bring to the Board.

- Ms. Cafferata has a long family history of living in Nevada. She also has two children with special needs enrolled in the District. Anything she can do to make Nevada better, is an important item to her.
- Mrs. Conrad believes her best asset is her ability to speak Spanish. With an undergraduate degree in Cultural Anthropology, she believes she has the ability to adapt to dealing with different cultures and situations.
- Mrs. Contine feels she can bring some of her life experiences, skills as an attorney and analytical skills for solving problems.

Mr. Scoggin asked the candidates, how they might be a conduit with the public, staff and back again.

- Mrs. Conrad wants to bring the community together by attending PTA meetings, different public functions and being visible in the community. She also feels it's important to reach the public by walking in the neighborhoods.
- Mrs. Contine's husband is a teacher; therefore she hears about some of the challenges each day. She believes the Board could encourage parents to participate and provide more opportunities for them to get involved; get the word out that you want the dialogue and partnership with the schools. She also suggested the possibility of an Ombudsman for the District.
- Ms. Cafferata spoke as a parent who speaks with other parents. She believes you can be an influence when you interact with other parents in social groups, parenting groups, etc.

Mrs. Howe asked the candidates, how they would solicit views from the community and balance any conflicts that may come, if the District has to close an elementary school.

- Mrs. Contine would have several public meetings to get input from the community, discuss the number of students affected and find out how this might impact everyone. She believes you should have a plan; lay out the groundwork in order to have the support from the community.
- Ms. Cafferata thinks this is a tough decision. There are more than just employees and staff will be impacted. The best way to select the school; the one with the least impact on the students, staff, etc., but with the most impact on the budget.
- Mrs. Conrad would like to be open, honest and up front. She believes there should be open forums, community participation and list the potential schools to be involved. Place an ad or editorial in the newspaper to have the community come together.

Mr. Lemaire explained that there are other things that Board Members do; review the agenda, attend conferences, serve on other committees, visit schools, etc. With that in mind, do you have the time to be a good Board Member?

- Ms. Cafferata considered all of that before submitting her letter; she is willing to give the time..
- Mrs. Conrad understands the time commitment and is prepared to make the time.
- Mrs. Contine looked at the time and she is committed to giving the time.

Mrs. Wilson asked the candidates, why do you want to do this, what motivated you to apply.

- Mrs. Conrad feels it is important to be apart of public education. It is important for her to have a voice, she wants to contribute and provide students a future.
- Mrs. Contine has had many opportunities in public service. This is a way to continue her public service, become involved in the community and a good way to serve.
- Ms. Cafferata believes everybody wants to do something good. She was going to run, however changed her mind. She wants to be a part of the process that has an impact on a child's life.

Mr. Reynolds asked the candidates, given your knowledge now, what do we put back in the schools when we have the opportunity to do so.

- Mrs. Contine would develop programs for more parental involvement; little involvement is good, more is better. She would see what could be done to hire and encourage highly qualified teachers to stay.
- Mrs. Conrad would decrease the student/teacher ratio. If more money were available, she would like to make classrooms smaller, have more art programs and increase the Gifted and Talented Education (GATE) program.
- Ms. Cafferata believes throwing more money at a problem, doesn't necessarily solve the problem. She would take a long look at where to spend the money, so that you get the most for your dollar and serve as many students as possible.

It was moved by Mr. Jim Lemaire, seconded by Mrs. Joanna Wilson **that the Carson City School District Board of Trustees take an initial roll call vote.** Motion carried unanimously.

- Steve Reynolds – Deonne Contine
- Joanna Wilson – Farrell Cafferetta
- Jim Lemaire – Deonne Contine
- Barbara Howe – Lynnette Conrad
- Norm Scoggin – Lynnette Conrad
- Joe Enge – Lynnette Conrad

Mr. Pavlakis summarized the votes and the top two candidates were Mrs. Deonne Contine and Mrs. Lynnette Conrad.

Mrs. Howe asked for another roll call vote between the top two candidates:

- Joe Enge – Lynnette Conrad
- Norm Scoggin – Lynnette Conrad
- Barbara Howe – Lynnette Conrad
- Jim Lemaire – Deonne Contine
- Joanna Wilson – Deonne Contine
- Steve Reynolds – Deonne Contine

Mrs. Howe commented that she voted for Mrs. Conrad because she is fluent in Spanish. She asked Mrs. Conrad what she would do to bring the Latino community to the Board.

- Mrs. Conrad plans to talk with Nevada Hispanic Services along with the parents and students attending Empire Elementary School.

Mrs. Wilson was impressed with the resume, work ethic and story presented in Mrs. Contine's information. Mrs. Wilson liked that Mrs. Conrad has experience with health related items and believes that her background would be helpful as a School Board member.

Public Comment:

Shannon Seymour a mother of four children is passionate about her children's education and hopes that whoever is selected will share her same passion for children.

Terry Snelling, Empire Elementary School Teacher is supportive of Mrs. Conrad, because she speaks Spanish. Ms. Snelling thinks it's important to have someone on the Board that is fluent in Spanish.

Lisa Schadin endorses Mrs. Conrad because she speaks Spanish, which could help bridge gaps in the District.

Mrs. Howe called for a roll call vote:

- Joe Enge – Lynnette Conrad
- Norm Scoggin – Lynnette Conrad
- Barbara Howe – Lynnette Conrad
- Jim Lemaire – Deonne Contine
- Joanna Wilson – Lynnette Conrad
- Steve Reynolds – Deonne Contine

It was moved by Mrs. Joanna Wilson, seconded by Mr. Joe Enge **that the Carson City School Board of Trustees make the vote unanimous in the appointment of Lynnette Conrad.** Motion carried unanimously.

DISCUSSION ON CASH MANAGEMENT AND INVESTMENTS FOR THE CARSON CITY SCHOOL DISTRICT

This agenda item was tabled for a future Board meeting.

PRESENTATION AND DISCUSSION ON SUGGESTED CHANGES TO THE FOLLOWING CCSD POLICIES; FIRST READING: POLICY 541, LEAST RESTRICTIVE ENVIRONMENT; POLICY 542, EARLY CHILDHOOD AND SPECIAL EDUCATION; POLICY 216, ADULT EDUCATION; POLICY 206, GUIDANCE COUNSELING; POLICY 516, CLASS RANK; POLICY 517, GRADUATION REQUIREMENTS; POLICY 523, MARRIED AND/OR PREGNANT STUDENTS; POLICY 805, EMERGENCY EVACUATION OF SCHOOLS; POLICY 809, SCHOOL NUTRITION SERVICES

This agenda item was tabled for a future Board meeting.

DISCUSSION AND ACTION ON THE FOLLOWING REVIEWED CCSD POLICIES FOR WHICH NO CHANGES ARE PROPOSED: POLICY 535, OUT-OF-DISTRICT TRAVEL FOR STUDENT ACTIVITIES; POLICY 211, VOCATIONAL EDUCATION; POLICY 210, HUMAN DEVELOPMENT; POLICY 511, USE OF MEDICATION; POLICY 519, BEHAVIOR CODE; POLICY 520, BUS CONDUCT; POLICY 539, INDEPENDENT STUDY IN PHYSICAL EDUCATION; POLICY 811, TRANSPORTATION; POLICY 331, JOB RELATED EXPENSES

This agenda item was tabled for a future Board meeting.

PRESENTATION OF MANAGEMENT LETTER RECEIVED FROM AUDITORS, SOLARI AND STURMER

This agenda item was tabled for a future Board meeting.

APPROVAL OF CONSENT AGENDA

It was moved by Mr. Norm Scoggin, seconded by Mr. Joe Enge **that the Carson City School Board of Trustees approve the consent agenda.** Motion carried unanimously.

REQUEST FOR FUTURE AGENDA TOPICS

Mr. Lemaire mentioned that the presentation from the Career and Arts Committee should be on the next agenda.

Present agenda items to Mr. Richard Stokes or President Barbara Howe.

ANNOUNCEMENT OF MEETINGS

The next regular meeting of the Carson City School District Board of Trustees will be on Tuesday, January 27, 2009.

ADJOURNMENT

There will be no further business to come before the members of the Board in public meeting; President Barbara Howe declared the meeting adjourned at 10:15 p.m.

Joanna Wilson, Clerk

Date