

**MINUTES OF THE MEETING OF THE  
CARSON CITY SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Tuesday, October 13, 2009**

**7:00 p.m.**

**CALL TO ORDER**

The Regular Meeting of the Carson City School District Board of Trustees was called to order at 7:00 p.m. by President Barbara Howe at the Sierra Room, Community Center, 851 E. William Street, Carson City, Nevada.

ROLL CALL:    Members Present  
Barbara Howe, President  
Norm Scoggin, Vice President  
Joanna Wilson, Clerk  
Jim Lemaire, Member  
Lynnette Conrad, Member  
Steve Reynolds, Member  
Stacie Wilke-McCulloch, Member  
Mr. Richard Stokes, Superintendent  
Mike Pavlakis, Legal Counsel

Members Absent  
None

**ACTION TO ADOPT THE AGENDA**

It was moved by Mrs. Joanna Wilson, seconded by Mr. Jim Lemaire **that the Carson City School District Board of Trustees adopt the agenda as submitted.** Motion carried unanimously.

**SUPERINTENDENT'S REPORT**

- Mr. Jeremy Lewis, English Teacher, Carson Middle School introduced journalism students who are producing a school newspaper for Carson Middle School. The journalism class is a semester elective class. The students choose the stories, research the information and take the photos. The newspaper information is downloaded to the Nevada Appeal for printing. The newspaper is printed once a month and sold for 50 cents. The students enjoy the class; it allows them to be involved in what is happening on campus.
- Mr. Stokes thanked representatives from the Safety Services Department along with Carson High School NJROTC students for their assistance during the Carson City Flu Vaccine Clinic
- October is Domestic Violence Awareness Month, which can impact school children
- Mr. Stokes attended the Gang Awareness Seminar that was held on October 7, 2009. A Resource Officer from the Carson City Sheriff's Office works with the District on this issue.
- Walk to School Day was Wednesday, October 14, 2009
- October 21, 2009 is a Professional Development Day for staff, there will be no school for students
- Fremont Elementary School is back in session, classes resumed on Monday, October 12, 2009

**BOARD REPORTS**

- Jessica Dang reported on the following activities at Carson High School:
  - Student Council publicly thanked Mr. Stokes for attending their recent meeting

- Homecoming Week is October 12<sup>th</sup> – 17<sup>th</sup>; the theme is “Viva Las Vegas”
  - Monday, October 12<sup>th</sup> – Lip Sync Contest
  - Tuesday, October 13<sup>th</sup> – Board Game Night
  - Wednesday, October 14<sup>th</sup> – CHS Drama Production will have a performance at the Community Center “Oh Horrors! It’s Murder”
  - Thursday, October 15<sup>th</sup> – Parade and Bonfire, 6:00 p.m. Open to the Public
  - Friday, October 16<sup>th</sup> – Football game against Galena Grizzlies at 7:30 p.m.
  - Saturday, October 17<sup>th</sup> – Dance from 7:00 – 10:00 p.m.
- Cameron Haycock reported on the following activities at Pioneer High School:
  - Halloween costume drive; donations will be accepted until October 26<sup>th</sup>. The costumes will be distributed on Monday, October 26<sup>th</sup> and Tuesday, October 27<sup>th</sup> from 4:30 – 6:30 p.m.
  - Friday, October 16<sup>th</sup>; 1<sup>st</sup> Semester Finals, minimum day for students
  - Monday, October 19<sup>th</sup>; 2<sup>nd</sup> Semester begins
  - Wednesday, October 21<sup>st</sup>; Professional Development, no school for students

Mrs. Wilke-McCulloch brought a costume for the Halloween costume drive and challenged other Board Members to do the same.

Mrs. Lynnette Conrad announced that the first Hispanic Parent Involvement Meeting was held at Bordewich Bray Elementary. There will be another meeting in November.

Ms. Barbara Howe announced that she will be leaving Nevada, as she has accepted a job in California. Her last board meeting will be October 27, 2009.

### **ASSOCIATION REPORTS**

Mrs. Ruthlee Caloiaro, Building Administrators Association, thanked Ms. Howe for her work with the Association.

### **PUBLIC COMMENT**

There was no public comment.

### **PRESENTATION FROM JNA CONSULTING GROUP, LLC ON CAPITAL FUNDING OPTIONS AND FINANCING MECHANISMS FOR POSSIBLE 2010 BOND FINANCING**

Mr. Marty Johnson and Ms. Samantha Fagen, JNA Consulting provided a presentation with options for a possible question on the ballot in 2010 for Capital Funding. Ms. Fagen explained that most of the revenue for school districts is received from property taxes. A brief explanation was provided on property taxes:

- Serve to pay debt service on bonds
- Can be used to fund Pay-As-You Go (PAYG) projects
- Subject to voter approval and cannot be increased or decreased without approval
- Abatement – limits the annual amount of revenue generated from property taxes
- Overlapping tax rate is limited by statute, statewide to \$3.64. Carson City allocates \$1.22 to the School District for funding purposes.

The District has a \$1.22 tax rate that is levied; \$ .75 for operating purposes, set by statute and \$ .47 to re-pay voter approved bonds. The debt service tax rate can fluctuate if no additional bonds are approved. Other government agency rates are calculated by the Department of Taxation. They can increase the actual rate imposed to the maximum allowed tax rate. The District cannot increase rates without going to the voters, other entities can.

Mr. Johnson reported, with approval by the Board of Trustees, the District is well suited to go to the voters in 2010. He summarized a comparison between 2010 and 2012 election revenues. If there were no changes to assessed values and the \$ .47 rate remained in place, the revenue would remain the same. If the bonds were paid off as they come due and nothing is done over the next twenty years, revenues and the tax rate would decrease. The revenue would decrease significantly if the district chooses to wait until the 2012 election.

Mr. Johnson reviewed several election options:

- Traditional bonds; set amount of money in a tax continuation situation. Limits on borrowing are established based on property tax revenues. The authorization is good for six years; have until 2016 to issue the approved bonds. Bonds are issued as they can be afforded and needed.
- Rollover bonds; brings Traditional bonds and Capital Projects Tax ideas together. A question is placed on the ballot asking voters if the \$ .47 tax rate can continue to be levied. The revenue would be used to pay outstanding bonds that have been issued, with anything remaining to be used to repay new bonds that will be issued or transferred to a Capital Projects Fund using the Pay as You Go (PAYG). Several criteria apply; the revenue from the \$ .47 has to be sufficient to pay the outstanding bonds and any proposed bonds. There also has to be enough money in the District's Debt Service Fund to pay for next year's debt service. The revenues can be utilized over a ten year period of time. A rollover bond is a tax neutral bond.
- Capital Projects Tax; only used on Elko County as a Pay as You Go (PAYG), with a maximum of \$ .75 for twenty years.

Mr. Scoggin commented on the difference between the available election revenues in 2010 and 2012. Mr. Johnson explained that in 2012, the \$ .47 would generate an additional \$2.7 million more that is needed to pay the existing bonds and in 2013 an additional \$4 million would be generated. In 2011, bonds would be issued that have annual payments of \$1 million a year. The payments begin a year after the bonds are issued. In 2011, there would be a \$10 million bond issued, with \$1 million payments for twenty years. In 2012, there could be \$1.7 million available on the PAYG basis, 2013 until 2021, \$3 million a year could be available on the PAYG basis. A rollover bond allows for the most flexibility due to projects continually changing.

Mr. Johnson reminded Trustees that election questions are due to the City Clerk's office by the third Monday in July 2010. A rollover bond question would be presented to the Board for approval. A traditional bond question requires Board approval of a proposal, then approved by the Debt Management Commission, followed by Board approval of the election question.

Mr. Lemaire asked if a list of potential projects needs to be included in the bond question. Mr. Johnson explained that a list of immediate projects along with some other possible projects is included in the question. Due to the projects in the District, the list is updating all the time.

Mr. Stokes explained that meetings with the Master Plan Committee will begin soon. He also invited Board Members to meet with him individually to discuss this topic.

Mrs. Conrad commented on keeping the voters and community informed on the intention and use of bond money.

Mr. Lemaire asked about the amount of public involvement required regarding large projects. Mr. Johnson explained that School Districts don't have the availability to do Advisory Questions; information is provided at School Board meetings where a list of ideas and projects are presented.

Mr. Scoggin believes the process of determining the direction of the District and the projects should begin soon.

**DISCUSSION AND ACTION ON APPROVAL OF RECOMMENDATIONS OF BENEFITS COMMITTEE REGARDING GROUP HEALTH CARE INSURANCE PLAN DESIGN FOR RENEWAL OF COVERAGE FOR THE JANUARY 1, 2010 THROUGH DECEMBER 31, 2010 CALENDAR YEAR**

Mr. Delfin, Associated Superintendent of Human Resources, announced that an informational meeting will be held on Monday, October 19, 2009 from 3:15 – 4:45 p.m. at the Community Center to highlight the Health Savings Account (HSA) and High Deductible Health Plan (HDHP). The CCSD Employee Benefits Fair will take place on Wednesday, October 28, 2009 from 1:00 – 5:00 p.m. in the small gym at Carson High School.

Mr. Delfin reported that there would be no rate increases in the Health Benefits for the coming year. Mr. Delfin introduced Ms. Valerie Clark, Broker of Record, Clark and Associates. Ms. Clark explained that the District has kept the same rate for three years in a row. The employees use their benefits wisely. The dental rates will also remain the same.

Since 2002, the overall rate has increased a total of 17%. Currently, 20% of district employees are enrolled in the HDHP plan.

It was moved by Mr. Jim Lemaire, seconded by Mr. Norm Scoggin that **the Carson City School District Board of Trustees accept and approve the recommendation of the Benefits Committee, as submitted for the calendar year 2010 coverage period.** Motion carried unanimously.

**PRESENTATION OF SCHOOL BASED HEALTH CENTERS (COMMUNITIES IN SCHOOLS)**

Ms. Howe provided a brief summary of information regarding School Based Health Centers. Additional information will be presented at the November 10, 2009 Board Meeting. Ms. Allred, Principal, Empire Elementary School is excited about the possibility of having this program at her site. The program provides primary care services to our students at the schools.

Communities in Schools is a national non-profit organization; goal is to decrease drop-out rates by gathering resources and making them available at school sites. Services are currently being provided in three centers in Southern Nevada. Dental services and the backpack food program are also provided.

Ms. Howe would like the Memorandum of Understanding (MOU) to focus on primary care. Communities in Schools provide the pediatrician, with the District providing the site and access for students.

Mrs. Wilson and Mrs. Conrad are supportive of this program. Bordewich Bray Elementary is also interested in piloting this program.

**REPORT ON COMPLIANCE OF SCHOOL PROGRESSIVE DISCIPLINE PLANS PER NRS 392.4644**

Mrs. Susan Keema, Associated Superintendent, Educational Services, reported that every year, each school site is required to submit a school progressive discipline plan by the October 1<sup>st</sup> due date. All schools including Carson Montessori had their plan submitted before the deadline. Each plan has been posted on the individual school websites.

Mr. Reynolds asked why there are site specific plans vs. district plan. Mrs. Keema explained that the different plans allow flexibility between elementary and secondary sites.

**REPORT ON SB152 “GREEN PROJECTS LIST”**

Mr. Mark Korinek, Operation Services Manager, summarized Senate Bill 152; an act relating to energy, providing training for persons to perform jobs that promote energy efficiency. Mr. Korinek

explained that a list of projects and criteria was submitted to the State Department of Energy on September 18, 2009.

SB152 mandates the establishment of a project list, however funding is not provided. The list was developed from an ongoing renewable, retrofit and conservation program. The projects will continue when funding is available through Operations, Capital Improvements, etc.

Mr. Scoggin asked about the difference between current heat pumps vs. high-efficiency ones. Mr. Korinek explained that the youngest heat pump in the system is from 1992, with others approximately 10 to 15 years older. The high-efficiency pumps are around 40% more efficient, providing a better environment in the classroom.

Mr. Reynolds inquired as to the life expectancy of the high-efficient pumps. Mr. Korinek remarked that the Return on the Investment (ROI) is 6 to 10 years; with the life expectancy twice that. The longer the return on the investment means less life expectancy.

Mrs. Conrad expressed her thoughts on the Districts ROI by replacing current heat pumps with high efficient pumps. Mr. Korinek uses today's energy cost and standards in calculating the ROI.

### **REPORT ON ENERGY STIMULUS FUNDS, AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)**

Mr. Korinek provided a brief summary regarding Energy Stimulus Funds:

- January 23, 2009 a letter was received from the Nevada Department of Energy requesting a shovel ready list of projects that included location, estimated costs, start dates, etc.
- The list had to meet renewable energy, energy efficiency/conversation criteria and was due on January 30, 2009
- \$4.2 million worth of projects was submitted
- February 15, 2009, President Obama signed the American Recovery and Reinvestment Act (ARRA)
- The State was awarded \$34 million, which was divided into five sections of projects
- \$7.5 million went to school districts; each district received the same amount; \$441,000. There may be \$5 million worth of Block Grants available in another section.

Mr. Korinek reviewed some of the stipulations:

- The Office of Energy wants everything to go through State Purchasing Division
- The vendors will be pre-qualified and selected through the Purchasing Division
- It's unknown at this time who will manage projects, track warranties, ensure prevailing wage, etc.
- There are major reporting requirements
- Must comply with three different Federal Acts:
  - Davis-Bacon Act; prevailing wage
  - Buy American Act (BAA)
  - National Environment Policy Act (NEPA); requires an environmental review if there is digging in the dirt or something built in the ground
- Projects have to be completed by April 2012

### **PRESENTATION AND DISCUSSION ON SUGGESTED CHANGES TO THE FOLLOWING CCSD POLICIES: FIRST READING: POLICY 612, STUDENT ACTIVITY FUNDS; POLICY 614, PAYMENT OF VOUCHERS; POLICY 211, CAREER AND TECHNICAL EDUCATION (CTE); POLICY 812, PROPERTY INSURANCE; POLICY 813, LIABILITY INSURANCE**

Mrs. Keema explained that the changes to the above mentioned policies represent current business practice or updates to vocabulary.

- Policy 612; Student Activity Handbook was updated, the wording reflects the changes as they apply
- Policy 614; wording changed to reflect corrections in payment of vouchers

- Policy 211; vocabulary update, Career and Technical Education
- Policy 812; addition of earthquake and flood insurance
- Policy 813; the District offers no Drivers Education training or Drivers Education vehicles

#### **APPROVAL OF CONSENT AGENDA**

It was moved by Mr. Jim Lemaire, seconded by Mr. Steve Reynolds **that the Carson City School Board of Trustees approve the consent agenda.** Motion carried unanimously.

#### **REQUEST FOR FUTURE AGENDA TOPICS**

There were no future items at this time. Present agenda items to Mr. Richard Stokes or President Barbara Howe.

#### **ANNOUNCEMENT OF MEETINGS**

The next regular meeting of the Carson City School District Board of Trustees will be on Tuesday, October 27, 2009.

#### **ADJOURNMENT**

There will be no further business to come before the members of the Board in public meeting; President Barbara Howe declared the meeting adjourned at 8:18 p.m.

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Joanna Wilson, Clerk

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Date